



हिमाचल प्रदेश HIMACHAL PRADESH

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**MEMORANDUM OF UNDERSTANDING (MoU) FOR FUNCTIONING OF DR. AMBEDKAR CENTRE OF EXCELLANCE IN CENTRAL UNIVERSITY OF HIMACHAL PRADESH AND DR. AMBEDKAR FOUNDATION, MINISTRY OF SOCIAL JUSTICE AND EMPOWERMENT, GOVERNMENT OF INDIA, NEW DELHI**

This Memorandum of Understanding (hereinafter referred to as the MoU) made on 22<sup>nd</sup> day of April, 2022 between the Central University of Himachal Pradesh hereinafter referred to as the "University", having registered address at VC Secretariat, Near HPCA Cricket Stadium, Dharamshala, District Kangra-176215 represented by Prof. Sat Prakash Bansal, Vice-Chancellor (which expression shall include its successors, administrator and assigns) and Dr. Ambedkar Foundation, Ministry of Social Justice and Empowerment, Government of India, hereinafter referred to as the "**Foundation**" having registered address at 15, Janpath, New Delhi-110001 represented by Shri Vikas Trivedi, Director, Dr. Ambedkar Foundation (which expression shall include its successors, administrator and assigns).

2. Dr. Bhimrao Ramji Ambedkar (1891-1956), fondly known as Babasaheb, is one of the most illustrious sons of India and a great National Leader. He is considered as the champion for the Dalit cause, an erudite scholar, extraordinary statesman and a visionary who contributed greatly to the building of the modern Nation. Dr. Ambedkar left an indelible impression in the history of India as a messiah who unfettered the oppressed

masses and secured human rights for millions of weaker and oppressed classes that were path-breaking in its essence and strived towards the monumental endeavors of freedom. He was the Chief Architect of the Constitution of India, wherein Babasaheb left emancipator provisions for the justice and empowerment of the oppressed classes. He is the symbol of the struggle for justice and empowerment of the weaker and downtrodden population in India and laid the foundation stones of building a just society. Babasaheb's groundbreaking ideas led to the formation of the Reserve Bank of India during British rule. As a Labour leader, he promoted the revolutionary idea of "fair condition of life of labour" as opposed to "fair condition of work" which provided the outline of the future labour laws in India. Babasaheb was also a champion of the cause of gender parity as he initiated reforms for lessening of working hours to 48 hours per week, removed the ban of engaging the women in various forms of employment and coded the principle of "equal pay for equal work" irrespective of gender. His idea of the Hindu Code Bill of emancipatory nature. Babasaheb also left a lasting impression as a social reformer through his role in the movements like Mahad Satyagraha, the Anti-Khoti movement and the Dalit Buddhist movement.

3. The Governing Body of Dr. Ambedkar Foundation in its meeting held on 17.11.2021 had decided to implement a New Scheme called "Dr. Ambedkar Centre of Excellence".

4. In pursuance of the decisions of the Governing Body, the scheme is aimed to establish Dr. Ambedkar Centre for Excellence in at least 3\ Central Universities, one from every State/UT of India. Through the Scheme, the Centre shall empower Scheduled Caste students in competitive exams by providing the best and free coaching facilities.

AND WHEREAS, this scheme provides specialized coaching ONLY to the Scheduled Caste students for the Civil Services examination conducted by the UPSC.

5. AND WHEREAS the Scheme of Dr. Ambedkar Centre of Excellence includes the following criteria:

**Implementing Universities and Other Conditions:**

This scheme will run through at least 3\ Central Universities one from every State/UT of India and provide financial assistance as per the following:

- i. DACE shall be established after the acceptance of Vice-Chancellor of the Central University.

- ii. In order to conduct coaching classes for the subject applied for, the Universities must possess necessary infrastructure such as separate classrooms, library, Hi-Speed wifi connectivity, and other requisite equipment, etc.

#### **Eligibility Criteria for Students and Selection Procedure for the Free Coaching**

- i. In order to be considered for admission into the centre for desired subject, candidates must have achieved the required minimum percentage of marks in the qualifying examination.
- ii. The Scheme is open to only Scheduled Caste students. University shall obtain/verify requisite caste certificate from the concerned candidate/student/issued by the competent authorities in his/her respective States/UTs or as the case may be.
- iii. The coaching benefits under the scheme may only be utilized by a students **ONCE** regardless of the number of chances that he/she may be entitled to in a particular Competitive Examination. The student must be submit to the University an affidavit stating that he/she has not received any monetary benefit from any of the other schemes by Government of India, State/UTs or any funding agency.
- iv. The candidates enrolled under this scheme shall have to attend all the classes. **In case of remaining absent for more than 15 days without any valid reason, or leaving the coaching midway without prior approval of the competent authority, the total expenditure incurred on the candidate will be recovered from the University/student/candidate concerned. University shall be responsible for the recovery.**
- v. A total of hundred seats (100) sanctioned for coaching per Centre, 33% of the total sanctioned seas for coaching may preferably be given to the eligible female candidates of SC category. In case the sufficient number of eligible female candidates do not apply, University may allocate the vacant seats to the male/transgender candidates (SC category only).
- vi. The concerned University shall widely publicize the scheme through open advertisement and make a public notice for a **Common Entrance Test (CET)**. The student shall be selected through an entrance test conducted by the University as per merit.

- vii. The University will be required to maintain **Attendance Registers** for all candidates enrolled for the coaching classes as well as subject-wise results of practice tests, or any other evaluation.

#### **Faculty/ Resources**

- i. The Competent Authority of the Central University shall appoint a "**Program Coordinator**" for the **Doctor Ambedkar Centre for Excellence**", for a minimum term of 2 years. He/she must be a permanent faculty of the same University who may be entrusted with this additional assignment. He/she may also be paid a token honorarium/special pay @ of Rs. 20,000/- per month from the total budget of the scheme. His/her role of responsibilities/ duties etc. shall be defined by the concerned University, however, his/her Annual Performance Appraisal Report (APAR) shall be submitted to the DAF, for monitoring and records.
- ii. The University will be required to appoint at least Three (03) contractual/term appointment/ teachers, who must be eminent and professional scholars in the concerned/allied/ relevant discipline and must have published work of high quality and actively engaged in research and training.
- iii. It should be necessary for a teacher to remain available at least 06 hours daily in the University. The minimum direct teaching-learning process must involve 20 to 25 hours per week.
- iv. Contractual appointee teachers may be entitled for 12 leaves in a calendar year excluding the public holidays. All other leaves shall be counted as leave without pay, subject to the maximum period of one month. The other relevant 'terms and conditions' may be fixed by the University and a copy of the same shall be shared with DAF.
- v. For the above mentioned post, he/she will be paid a consolidated fixed pay salary of Rs.1,15,000/- per month (Taxes as applicable).

#### **Nature of Financial Assistance**

Dr. Ambedkar Foundation shall fund the entire expenditure to be incurred on the establishment of Dr. Ambedkar Centre for Excellence as per the terms and conditions of the scheme.

- i. The grant will be provided per student basis to the University.
- ii. The expenditure of the scheme which includes all expenses may be released to Dr. Ambedkar Centre for Excellence in **Two installments every year**.

The **first installment @ 75%** will be released immediately to the University as soon as it is notified/empanelled by the DAF and the students are selected and finalized by the University.

- iii. The remaining **second installment of 25%** to the Dr. Ambedkar Centre for Excellence **will be released after the submission of Utilization Certificate, Audited statement of accounts, receipts if any, and other payments details certified by a Chartered Accountant on the panel of CAG along with the half yearly report outcome of the programmes initiated by Dr. Ambedkar Cetnre for Excellence.**
- iv. The Central University must inform DAF about the date wise commencement of the coaching programs including nominal role of Students batch wise and any other details.
- v. All the funds shall be released as per the norms prescribed in the GFR-2017 and amendments from time to time. The Central University will make expenditure only through Public Financial Management System (PFMS)/DBT mode.

| Sl.No. | Type of Coaching                                 | Coaching Fees                       | Duration of Coaching/ Course | Minimum Annual Success Rates |
|--------|--------------------------------------------------|-------------------------------------|------------------------------|------------------------------|
| a)     | The Civil Services examination Conducted by UPSC | Rs. 75,000/- per annum/ per student | 01 year                      | 10%                          |

Subject wise earmarking of Universities including allocation of Students shall be done post declaration of **CET** results under a separate notification by DAF/University.

The Universities shall appoint subject wise faculty to meet the requirements of students selected in that University.

#### **Financial assistance for each DACE per year**

|                                     |                                              |
|-------------------------------------|----------------------------------------------|
| Number of Universities              | 3\                                           |
| Number of Students (per University) | 100                                          |
| Number of Teachers per University   | 03 + 01 (Programme Coordinator)              |
| Grant per student provided          | INR 75,000/-                                 |
| Total                               | INR 75,00,000 (per University) all inclusive |

### **Monitoring**

At the end of the each academic year, the Coordinator of the programme will submit, through the Registrar, an appraisal report, indicating the performance of each candidate. The appraisal report should also indicate:

- i. The duration for which the coaching was organized, classes/period, and the number of the candidates who actually participated in the programme.
- ii. The number of candidates who actually appeared in the examination.
- iii. The number of successful candidates in each paper along with the problems faced by the University in the implementation of the scheme.
- iv. The subjects in which they were tutored, names of Teachers and their subject discipline.
- v. Overall comments of the Coordinator

### **Additional Notes**

- i. The University shall be monitored by the DAF and D/o SJ&E. The sponsoring agency may **conduct** physical inspection, at any point of time and even without prior information, or it may be done through Independent agencies.
- ii. The University shall provide all details on its Website for Dr.Ambedkar Centre for Excellence and furnish website address to the DAF. The University shall also upload year-wise and course-wise photographs of coaching programme enrolled students on their website for ready reference.
- iii. This University shall open a separate **"Current Bank Account"** for this scheme. All expenditure related to this programe should be made from this account only. The account should be audited as per Government norms in each financial year, and confirm the same to Dr. Ambedkar Foundation by the month of May of next financial year.

6. WHEREAS, the FOUNDATION and the Central University of Himachal Pradesh for implementation of the above objectives, have decided to set up the Dr. Ambedkar Centre of Excellence and has agreed to act jointly with the FOUNDATION by extending necessary cooperation for proper implementation of the above Scheme.

7. NOW, BY THIS MEMORANDUM OF UNDERSTANDING the FOUNDATION and the CENTRAL UNIVERSITY hereby agree as follows:

- i. That, the University and the Foundation shall cooperate with each other and jointly extend all cooperation for proper implementation on the objectives as aforesaid.
- ii. That, the University shall comply with the terms of the MoU of the Foundation for better functioning of the Scheme.
- iii. That, the University shall extend all infrastructural facilities as proposed in the MoU of the Foundation.
- iv. That, both the parties have agreed to comply with all financial and other liabilities as stipulated in the MoU of the Foundation for effective functioning of the Scheme.
- v. That, the compliances of the Scheme of the Foundation shall be treated as part of the MoU, which shall not be disputed by the University in any manner.
- vi. That, the performance shall be reviewed each year by the DAF/D/o SJE or through any other Agency.
- vii. That, this MoU shall come into force/operational with effect from 01.04.2022.
- viii. In witnesses whereof, the parties hereto have put their respective seal and signature on the day, month, year written hereinabove.

In witnesses whereof

Nominee of Vice-Chancellor  
Central University of Himachal Pradesh

1. [Signature]

Prof. Pardeep Kumar  
Dean, Students Welfare

2. \_\_\_\_\_

[Signature]  
Registrar  
22/4/22  
DR. SUMAN SHARMA  
Central University of Himachal Pradesh

[Signature]  
Director  
Dr. Ambedkar Foundation

Member Secretary, DAF

1. [Signature]

Representative, DAF

2. [Signature]

विकास त्रिवेदी / VIKAS TRIVEDI  
निदेशक / Director  
डॉ. अम्बेडकर अंतराष्ट्रीय केन्द्र  
Dr. Ambedkar International Centre  
सामाजिक न्याय और अधिकारिता मंत्रालय  
Ministry of Social Justice & Empowerment  
भारत सरकार, नई दिल्ली  
Govt. of India, New Delhi