

# Central University of Himachal Pradesh

**Confidential**



**Minutes  
Of  
34<sup>th</sup> Meeting of the Finance Committee  
Held on 09.06.2022 at 12:30 PM**

**Dharamshala, District Kangra, Himachal Pradesh - 176215**

Phone: +91(1892)229330; Fax: +91(1892)229331;

Email: [vc@hpcu.ac.in](mailto:vc@hpcu.ac.in); [fo@cuhimachal.ac.in](mailto:fo@cuhimachal.ac.in)

Website: [www.cuhimachal.ac.in](http://www.cuhimachal.ac.in)

# Central University of Himachal Pradesh

Dharamshala, District Kangra, Himachal Pradesh - 176215

Phone: +91(1892)229330; Fax: +91(1892)229331;

Email: [vc@hpcu.ac.in](mailto:vc@hpcu.ac.in); [fo@cuhimachal.ac.in](mailto:fo@cuhimachal.ac.in)

Website: [www.cuhimachal.ac.in](http://www.cuhimachal.ac.in)

## Minutes of 34<sup>th</sup> Meeting of the Finance Committee Held on 09.06.2022 at 12:30 PM onwards

The 34<sup>th</sup> Meeting of the Finance Committee was held on 09.06.2022 at 12:30 PM onwards.  
The following members were present in meeting: -

- |  |                      |
|--|----------------------|
| 1. Professor Sat Prakash Bansal<br>Vice- Chancellor  | Chairman             |
| 2. Professor S. K. Garg<br>Nominee of the Executive Council  | Member               |
| 3. Prof. Kulbhushan Chandel<br>Nominee of the Court  | Member               |
| 4. Sh. Rai Singh Thakur<br>Nominee of the Executive Council  | Member               |
| 5. Dr. Hari Singh<br>Nominee of the Executive Council  | Member               |
| 6. Sh. Mohamed Rizwan<br>Director (IFD)<br>Ministry of Education<br>(Nominee of Jt. Secretary & FA, MOE) | Ex-Officio Member    |
| 7. Sh. C.P. Ratnakarn<br>Under Secretary, MOE<br>(Nominee of Jt. Secretary (CU&L), MOE)                  | Ex-Officio Member    |
| 8. Sh. V. Talreja<br>Under Secretary, UGC<br>(Nominee of Jt. Secretary, UGC)                             | Ex-Officio Member    |
| 9. Prof. Vishal Sood<br>Registrar (Addl. Charge)   | Special Invitee      |
| 10. Sh. Narinder Kumar<br>Finance Officer  | Ex-Officio Secretary |

Prof. S.K. Garg, Nominee of the Executive Council, Prof. Kulbhushan Chandel, Nominee of the University Court, Sh. Mohamed Rizwan, Director (IFD), Ministry of Education and Sh. V. Talreja,

# CENTRAL UNIVERSITY OF HIMACHAL PRADESH

Under Secretary, UGC, New Delhi attended the meeting through Google Suite/video conferencing.

Thereafter, the Hon'ble Vice-Chancellor appraised the members about the Agenda Items tabled for discussion. After brief general discussion, each item was taken up for discussion in detail. The item-wise details of discussion held and decision taken are as under:-

## **ITEMS FOR CONSIDERATION/RATIFICATION AND APPROVAL :**

### **Item No. 34.1: Confirmation of the Minutes of the 33<sup>rd</sup> Meeting of the Finance Committee held on 04.02.2022 (Annexure - 34.1)**

The minutes of the 33<sup>rd</sup> Meeting of the Finance Committee held on 04.02.2022 are placed at **Annexure 34.1** for the kind perusal and confirmation of the Hon'ble Members.

*Comments of Ministry of Education (IFD) on Agenda Item 34.1 received vide letter No. F. No. 9-3/2018-IFD.pt dated 08<sup>th</sup> June, 2022 through email dated 08.06.2022 , quote" **Subject to strict compliance of the relevant statutory provisions of the University and also strict compliance of the related Govt. of India Instructions and guidelines including those issued by the Central Vigilance Commission: the minutes may be confirmed.**"*

*Comments of UGC, New Delhi on Agenda Item on Agenda Item 34.1 received vide letter No. 29-6/2017(CU) dated 09<sup>th</sup> June, 2022 through email dated 09.06.2022 quote" **Subject to strict compliance of the relevant statutory provisions of the University and also strict compliance of the related Govt. of India Instructions and guidelines including those issued by the Central Vigilance Commission: the minutes may be confirmed. The observations of the CU Bureau and IFD of MoE, if any, may also be considered while confirming the minutes and the ATR.**"*

**The Observations of IFD and UGC noted and the minutes were confirmed.**

### **Item No. 34.2: Action Taken Report on the decisions of the 33<sup>rd</sup> Meeting of the Finance Committee held on 04.02.2022 (Annexure-34.2).**

The report of action taken on the decisions of the 33<sup>rd</sup> Meeting of the Finance Committee held on 04.02.2022 is placed before the Committee as per **Annexure- 34.2** for kind perusal and confirmation of the Hon'ble members.

*Comments of Ministry of Education (IFD) on Agenda Item 34.2 received vide letter No. F. No. 9-3/2018-IFD.pt dated 08<sup>th</sup> June, 2022 through email dated 08.06.2022 , quote" **As above.**"*

*Comments of UGC, New Delhi on Agenda Item on Agenda Item 34.2 received vide letter No. 29-6/2017(CU) dated 09<sup>th</sup> June, 2022 through email dated 09.06.2022 quote" **Subject to strict compliance of the relevant statutory provisions of the University and also strict compliance of the related Govt. of India Instructions and guidelines including those issued by the Central Vigilance Commission: the minutes may be confirmed. The observations of the CU Bureau and IFD of MoE, if any, may also be considered while confirming the minutes and the ATR.**"*

**The Observations of IFD and UGC noted and the action taken report on the decision of the 33<sup>rd</sup> Meeting of the Finance Committee noted &**



# CENTRAL UNIVERSITY OF HIMACHAL PRADESH

**approved.**

**Item No. 34.3 Status of Annual Accounts/Audit Paras/Utilization of Funds/HEFA Projects & Computerizations etc.**

1. Annual Account Report for discussion.
2. Completion of Audit paras observations.
3. Utilization of Funds received under OH-35 during the last three years.
4. Progress of HEFA Projects and other normal works.
5. Progress of computerization of accounting of financial matters.

**The status report in respect of above sated items is as under:-**

**1. Annual Account Report for discussion:** - The Separate Audit Report on Accounts for the year 2020-21 received from the Principal Director of Audit (Central), Chandigarh vide letter No. डी.जी.ए.(सी.)/के.व्यय/SAR CUHP/2020-21/2021-22/2667 dated 30.03.2022 has been placed as an separate **Item No.34.4.**

**2. Completion of Audit Para(s) observations:** - The **52 Nos. (Fifty Two) Audit Para (s)** were pending upto 31.03.2019. The Inspection and Audit Report for the year 2020-21 & 2021-22 was conducted by the CAG in the month of January-2022. The replies of all old outstanding audit para(s) were shown to the audit party on spot during the Audit Inspection held w.e.f 17.01.2022 to 28.01.2022. The Audit and Inspection Report for year 2019-21 has been received from O/o Director General of Audit (Central), Chandigarh vide letter No. DGA (Central)/Central Exp. (Vetting)/2021-22/202-203 dated 25.02.2022 (**Annexure-34.3.2**). Out of **52 Nos. (Fifty Two) Old Audit Para(s) 29 Nos. of Audit Para(s)** has been settled & dropped by the CAG as per reply submitted by the University. **23 Old Audit para** are pending now as on 31.03.2021. Efforts are being made to get these para settled.

**3. Utilization of Funds received under OH-35 during the last three years:**

Sr. No.	Year	Opening Balance	Funds Received	Fund Utilized			Unspent Balance
				Account Head	Exp.	Total Exp.	
1.	2019-20	3409.53	300.00	Campus Development	0.00	38.66	3670.87
				Book & Journals	19.31		
				Equipment/lab.	16.21		
				Other Infr. Furniture Computer etc.	3.14		
2.	2020-21	3670.87	252.14	Campus Development	0.00	147.78	3775.23
				Book & Journals	60.29		
				Equipment/lab.	3.25		
				Other Infr. Furniture Computer etc.	84.24		
3.	2021-22	3775.23	300.00	Campus Development & Civil Work	40.83	340.83	3734.40
				ICT Lab	75.00		
				Book & Journals	50.00		
				Equipment/lab.	75.00		

The above unspent balance includes 11<sup>th</sup> & 12<sup>th</sup> Plan Capital Grant. The

# CENTRAL UNIVERSITY OF HIMACHAL PRADESH

Ministry of Education, Govt. of India vide Letter No. F. No. 4-12/2020-CU-VII dated 10<sup>th</sup> December, 2021 has granted the permission to spend the unspent funds of Rs. 3741.84 Lakhs of 11<sup>th</sup>& 12<sup>th</sup> Plan available with CUHP for construction activities of new Campus building at Dehra Campus.

**4. Progress of HEFA Projects and other normal works:** - HEFA projects in CUHP yet to be implemented.

**5. Progress of computerization of accounting of financial matters:-**

- I. The fee is being collected through on-line mode.
- II. Tally software is being utilized for accounting purpose.
- III. The payment under OH-31, OH-35 and OH-36 are being released through PFMS.
- IV. New Treasury Single Account (TSA)-PFMS has been implemented.
- V. Implementation of Samarth portal is being ensured. Salary Module, account of Leave through Samarth portal has been made fully operational. The inventory management through Samarth portal is under process.

Comments of Ministry of Education (IFD) on Agenda Item 34.3 received vide letter No. F. No. 9-3/2018-IFD.pt dated 08<sup>th</sup> June, 2022 through email dated 08.06.2022 , quote":-

- I. May be noted.
- II. Each Para may be discussed in detail. Pending Audit Paras may be settled as per GOI rules, in consultations with the office of DGACE.
- III. May be noted, in the light of UGC/Government of India norms.
- IV. May be noted.
- V. May be noted".

Comments of UGC, New Delhi on Agenda Item on Agenda Item 34.3 received vide letter No. 29-6/2017(CU) dated 09<sup>th</sup> June, 2022 through email dated 09.06.2022 quote":-

- I. Noted.
- II. Each pending audit paras may be discussed in the meeting. University may make serious efforts to settle their pending paras.
- III. Subject to strict compliance of the relevant statutory provisions of the University and also strict compliance of the related Govt. of India instructions and guidelines including those issued by the Central Vigilance Commission, as well as utilization of funds within the stipulated period of time communicated by UGC the Utilisation of funds under Creation of Capital Assets (under OH-35) during the last three years may be noted.
- IV. No Comments as the funds under HEFA is being dealt by the MoE directly.
- V. Noted."

**The Observations of IFD and UGC noted and based on above detailed deliberations, the Finance Committee approved the matter and recommended for approval of the Executive Council.**

**Item No. 34.4 To place before the Finance Committee the Audited Annual Accounts 2020-21 alongwith Separate Audit Report on the Accounts (Annexure-34.4).**

It is submitted that the Annual Accounts of the University for the year 2020-21 were prepared as per provisions of Statute 7(7)(c) and were presented before the Finance Committee in terms of Statutes 17(7) in its 31<sup>st</sup> meeting

# CENTRAL UNIVERSITY OF HIMACHAL PRADESH

held on 27.08.2021 vide item No.31.6. The Finance Committee accorded its approval and recommended the same to the Executive Council for approval. The Executive Council accorded its approval vide item No. 52.20 in its 52<sup>nd</sup> meeting held on 04.10.2021. The Accounts duly approved by the Executive Council was submitted to the Pr. Director of Audit (Central), Chandigarh to conduct the Audit. The audit was conducted w.e.f. 08.11.2021 to 21.11.2021 at Central University of Himachal Pradesh, Dharamshala (H.P.). The Separate Audit Report (English Version) has been received by the University on 31.03.2022 and is enclosed at Annexure 34.4. The Hindi version of said Accounts have also been prepared. As per Sub-Section (2) of Section 31 of the Act, the approval of the Executive Council is essential before submission of these Accounts for approval of the Court and Visitor of CUHP.

Comments of Ministry of Education (IFD) on Agenda Item 34.4 received vide letter No. F. No. 9-3/2018-IFD.pt dated 08<sup>th</sup> June, 2022 through email dated 08.06.2022 , quote" **Observations of the audit contained in the SAR for the year 2020-21 may complied with at the earliest.**"

Comments of UGC, New Delhi on Agenda Item on Agenda Item 34.4 received vide letter No. 29-6/2017(CU) dated 09<sup>th</sup> June, 2022 through email dated 09.06.2022 quote" **May be recommended to approve the Separate Audit Report alongwith replies on the Annual Accounts of the University for the year 2020-21 to Executive Council for lay before the houses of the Parliament through MoE. However, University may settle the discrepancies, if any, in the SAR for the financial year 2020-21"**

**The Observations of IFD and UGC noted and the Finance Committee approved the matter and recommended for approval of the Executive Council.**

**Item No. 34.5 To place before the Finance Committee the information regarding Grants-in-Aid released by the UGC, New Delhi under Recurring-31, Capital-35 and Salary-36 components for the year 2022-23.**

The UGC has released the Grant-in-aid under Recurring (31), Capital-35 and Salary(36) components for the year 2022-23 up to 30.04.2022 as per detail given below:-

(Rupees in Lakhs)			
Sr. No.	Head of Accounts	B.E. Allocation for 2022-23	Grant Released upto 30.04.2022
1.	Recurring-31	Yet to be Finalized	100.95
2.	Capital -35	Yet to be Finalized	0.00
3.	Salary-36	Yet to be Finalized	215.43

Comments of Ministry of Education (IFD) on Agenda Item 34.5 received vide letter No. F. No. 9-3/2018-IFD.pt dated 08<sup>th</sup> June, 2022 through email dated 08.06.2022 , quote" **May be noted after discussion in the Finance Committee Meeting, in the light of Govt. of India Rules and related UGC guidelines.**"

Comments of UGC, New Delhi on Agenda Item on Agenda Item 34.5 received vide letter No. 29-6/2017(CU) dated 09<sup>th</sup> June, 2022 through email dated 09.06.2022 quote" **Subject to the conditions that the Budget Estimates for the year 2022-2023 are based on the realistic assessment of requirement of funds for the University and also subject to availability of funds from the Govt. of India, the Budget Estimates for the year 2022-2023 may be recommended.**"

**The Finance Committee noted the Grant released by the University**

**Grants Commission.**

**Item No. 34.6 To place before the Finance Committee Research Projects received by the University from various funding agencies after the last meeting of the Finance Committee.**

The detail of Research Projects sanctioned by the different funding agencies are as under:-

Sr. No.	Title of Project	Funding Agency	Duration	Sanctioned Financial Outlay (Rs.)
1.	Research Project entitled " <u>Molecular authentication of Rauvolfia species from southern Western Ghats of India, using DNA barcoding</u> "(Dr. Divya V Nair, Assistant Professor)	SERB	24 Months	30,83,520.00

*Comments of Ministry of Education (IFD) on Agenda Item 34.6 received vide letter No. F. No. 9-3/2018-IFD.pt dated 08<sup>th</sup> June, 2022 through email dated 08.06.2022 , quote " **May be noted after discussion in the Finance Committee Meeting, in the light of Govt. of India Rules and related UGC guidelines.**"*

*Comments of UGC, New Delhi on Agenda Item on Agenda Item 34.6 received vide letter No. 29-6/2017(CU) dated 09<sup>th</sup> June, 2022 through email dated 09.06.2022 quote " **The expenditure may be regulated as per the rules of funding agency, subject to strict compliance of the relevant statutory provisions of the University and also strict compliance of the related Govt. of India instructions and guidelines including those issued by the Central Vigilance Commission.**"*

**The Finance Committee considered the proposal and recommended for approval of Executive Council please.**

**Item No. 34.7 To place before the Finance Committee the proposal for fixation of honorarium and other facilities to the Teachers appointed as Proctor, Assistant Deans Student's Welfare and Assistant Warden.**

The Faculty of the University has been appointed as Proctor, Assistant Deans Student's Welfare and Assistant Warden from amongst the Faculties of the University as per procedure laid down in Statutes & Ordinance of the University as follows:-

1. The **Proctor** has been appointed by the University as per provisions contained in Ordinance No. 18 & **Associate Dean Students Welfare** has been appointed by the University as per provisions contained in Ordinance No. 7 and shall be entitled such Honorarium/Allowances & amenities for additional assignment.
2. The **Deputy Warden** has been appointed by the University as per provisions contained in Ordinance No. 17 and shall be entitled for Honorarium/Allowances as per Office Order No. फा.सं. 5-3/हि.प्र.के.वि./सा. प्र./2015/अनुबंध(कन्या छात्रावास/687-99दिनांक 07.02.2022.

## CENTRAL UNIVERSITY OF HIMACHAL PRADESH

The rate of Honorarium & Allowances payable on account of additional assignment to Proctor, Associate Dean Student Welfare and Deputy Warden have not been fixed so far. Resultantly the same could not be released to the incumbents holding the additional assignment. Therefore, the rate of Honorarium & Allowances are proposed for performing the additional duties & responsibilities as Proctor, Dean Students Welfare & Deputy Warden as per institutional need from time to time and in favour existing incumbents from the date of assumption of charge as follows :-

Sr. No.	Name of Faculty	Name of Additional Assignment	Particulars		Date of assumption of additional assignments
			Proposed Honorarium & Allowance	Amount (Rs.)	
1.	Dr. Sunil Kumar, Associate Professor, Department of Animal Science appointed vide O/o No. फा.सं. 1-1/हि.प्र.के.वि./संस्थापना/2010/खण्ड-II/983-98 दिनांक 02.03.2021	Proctor	Honorarium	Rs. 3000/- per month	12.03.2021
			Telephone Facility	Reimbursement upto Rs. 1500/- per month	
2.	Dr. Jagmeet Singh, Associate Professor, Department of Political Science appointed vide O/o No. फा.सं. 1-6/हि.प्र.के.वि./सा. प्र./2010/खण्ड-XII/2330-37 दिनांक 19.03.2020	Associate Deans Student's Welfare	Honorarium	Rs. 2000/- per month	20.03.2020
			Telephone Facility	Reimbursement upto Rs. 500/- per month	
3.	Dr. Brihaspati Mishra, Associate Professor, Department of Sanskrit, Pali & Prakrit appointed vide O/o No. फा.सं. 1-6/हि.प्र.के.वि./सा. प्र./2010/खण्ड-XIV/2027-41 दिनांक 13.04.2021	Associate Deans Student's Welfare	Honorarium	Rs. 2000/- per month	15.04.2021
			Telephone Facility	Reimbursement upto Rs. 500/- per month	
4.	Prof. Sanjeet Singh, Professor Department of Economics appointed vide O/o No. फा.सं. 1-1/हि.प्र.के.वि./संस्थापना/2010/खण्ड-III/2465-82 दिनांक 08.05.2022	Associate Dean Student's Welfare	Honorarium	Rs. 2000/- per month	08.05.2022
			Telephone Facility	Reimbursement upto Rs. 500/- per month	



# CENTRAL UNIVERSITY OF HIMACHAL PRADESH

5.	<b>Prof. Rajesh Kumar, Professor</b> Department of Physics & Astronomical Sciences appointed vide O/o No. फा.सं. 1-1/हि.प्र.के.वि./संस्थापना/2010/खण्ड-III/2465-82 दिनांक 08.05.2022	Associate Dean Student's Welfare	Honorarium	Rs. 2000/- per month	08.05.2022
			Telephone Facility	Reimbursement upto Rs. 500/- per month	
6.	<b>Dr. Inder Singh Thakur, Director Deen Dayal Upadhyay Centre Studies</b> appointed vide O/o No. फा.सं. 1-1/हि.प्र.के.वि./संस्थापना/2010/खण्ड-III/2465-82 दिनांक 08.05.2022	Associate Dean Student's Welfare	Honorarium	Rs. 2000/- per month	08.05.2022
			Telephone Facility	Reimbursement upto Rs. 500/- per month	
7.	<b>Dr. Rita Devi, Assistant Professor,</b> Department of Himachal Pradesh K.V. Business School appointed vide O/o No. फा.सं. 5-3/हि.प्र.के.वि./सा.प्र./2015/अनुबंध(कन्या छात्रावास/687-99 दिनांक 07.02.2022	Deputy Warden	Honorarium	Rs. 1500/- per month	07.02.2022
			Telephone Facility	Reimbursement upto Rs. 500/- per month	

Comments of Ministry of Education (IFD) on Agenda Item 34.7 received vide letter No. F. No. 9-3/2018-IFD.pt dated 08<sup>th</sup> June, 2022 through email dated 08.06.2022, quote "May be discussed in the Finance Committee meeting, in the light of Govt. of India Rules and related UGC guidelines."

Comments of UGC, New Delhi on Agenda Item on Agenda Item 34.7 received vide letter No. 29-6/2017(CU) dated 09<sup>th</sup> June, 2022 through email dated 09.06.2022 quote "May be discussed in the meeting."

The proposal under consideration was discussed in detail. Sh. Mohamed Rizwan, Director (IFD), Ministry of Education was of the opinion that the proposed honorarium and telephone reimbursement facility may be provided as per UGC guidelines. Sh. V. Talreja, Under Secretary, University Grants Commission apprised that there are no such UGC guidelines, however many Universities are granting such allowance/facilities.


The Finance Committee deliberated upon the proposal and after detailed discussion, it was decided that additional duty allowance and telephone reimbursement facility as proposed may be granted.

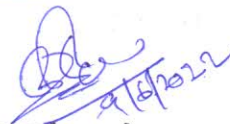
# CENTRAL UNIVERSITY OF HIMACHAL PRADESH

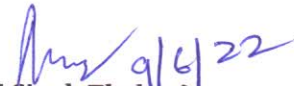
However, a comparative statement of such allowance/facility being paid by the neighboring Universities may be prepared and the same be placed before the Finance Committee for ratification in the next meeting.

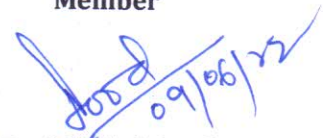
Based on above, recommended for approval of Executive Council please.

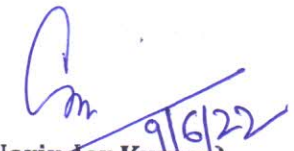
The meeting ended with a vote of Thanks of the Chair.

  
(Dr. Hari Singh) 09/06/2022  
Member

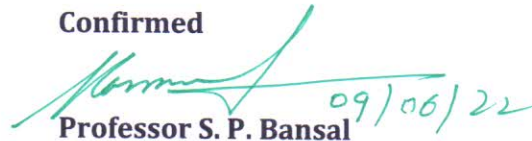
  
(C.P. Ratnakaran)  
Nominee of JS (CU&L), MOE

  
(Rai Singh Thakur)  
Member

  
(Prof. Vishal Sood)  
Special Invitee

  
(Narinder Kumar)  
Finance Officer & Ex-Officio Secretary

Confirmed

  
Professor S. P. Bansal  
Vice Chancellor - Chairman