

Central University of Himachal Pradesh

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MINUTES

OF

4th Meeting of the Executive Council

held on 10th December 2011 at 4:00 PM

**Venue: Committee Room, Indian Council of Social Science Research (ICSSR),
JNU Institutional Area, Aruna Asaf Ali Marg, New Delhi**

4th Meeting of the Executive Council of the Central University of Himachal Pradesh was held on 10th December, 2011 at 4:00 PM in the Committee Room, Indian Council of Social Science Research (ICSSR), JNU Institutional Area, Aruna Asaf Ali Marg, New Delhi. The list of participants is at Annexure- I.

The Vice Chancellor extended a warm welcome and thanked all the Members for sparing their valuable time for this important meeting. He acknowledged their contribution in the development of the University and expressed hope that the University shall continue to receive their guidance, support and cooperation as the same is critical at this formative stage.

Item 4.1 Confirmation of the minutes of the 3rd meeting of the Executive Council held on 11.06.2011.

The Executive Council confirmed the minutes of its 3rd meeting held on 11.06.2011.

Item 4.2 To place before the Executive Council the Report about the action taken on the decisions of its 3rd meeting held on 11.06.2011.

The report about the action taken on the decisions of 3rd meeting of the Executive Council held on 11.06.2011, is placed as per **Annexure 4.2**

The Executive Council noted the Action Taken Report (ATR) on the decision taken in the 3rd meeting of Executive Council held on 11.06.2011 and expressed its appreciation for the efforts and achievements of the University particularly regarding the progress in submission of proposal for FCA clearance and induction of more numbers of programmes of studies.

Item 4.3 To report to the Executive Council Progress with regard to Infrastructure Development and Academic Activities of the University up to 31st October 2011

The progress of the University with regard to infrastructure development and academic activities for the period up to 31st March 2011 is being placed in the Annual Report 2010-11 of the University. Besides, the Vice Chancellor shall make a brief presentation detailing the progress made up to 31st October 2011, encompassing such aspects as **(1) Transfer of Land; (2) Campus Development; (3) Physical facilities; (4) Academic Programmes; (5) Curriculum Development; (6) Admission and enrolment; (7)**

Selection of faculty; (8) Teaching-learning activities; (9) Examination & Evaluation; and (10) Other curricular and co-curricular activities.

The Vice Chancellor in his presentation apprised the Academic Council about the progress made by the University with regard to the above aspects of development. The Academic Council observed that the University has made remarkable progress during a short period of time and that the efforts and accomplishments of the University deserves appreciation. In particular, the Academic Council was appreciative of the innovative curricular framework and the cautious and balanced approach to development adopted by the University. The fact that that the University has been receiving large number of applications for admission in the limited number of seats despite infrastructural constraints is heartening and the fact that the University has received large number of applications for faculty positions may enable it to select the best available intellectual resources. By way of guidance, the Academic Council made the following suggestions:

(a) The University now needs to consolidate the Programmes of Studies that it has already launched and new programmes of the studies should be introduced with due regard to the availability of physical facilities, infrastructure and intellectual resources;

(b) The academic architecture and curricular framework of the University have indeed made the Programmes of the Studies inter-disciplinary but the University must continue to endeavour to become a comprehensive university and should ensure that compartmentalisation and fragmentation of knowledge are carefully discouraged.

(c) Considering the fact that strong and effective incentive schemes are necessary to attract and retain best faculty, the University needs to work out strategies and schemes of providing adequate set-up grants, furnished housing facilities, additional increments, higher pay grades, salaries etc for the faculty being selected by the University.

(d) While selecting architects for campus development, the University need to carefully balance the aesthetics with functionality. The campuses should have themes that gel well with the location of the campuses. Due emphasis may also have to be given to campus layout, conservation, plantation and landscaping.

(e) The overall emphasis in architectural design of the University buildings ought to be on creating elegant, serene academic ambience in sync with the nature and higher mountain culture. The architect should, therefore, be well versed with geographic conditions of hilly areas especially Himachal so that Aesthetic, Thematic, Tibetan Architecture and Higher Mountain Culture can be taken care. The Vice Chancellor requested the members to provide input in writing in this regard so that the same could be included in the Request for Proposal (RFP) document for selection of architects. The Vice Chancellor further requested the members to suggest names of experts who could be invited to serve on the Planning & Monitoring Board of the University and also on the Committee constituted by the University for the selection of architects.

The Executive Council noted the progress and ratified the decision.

ITEMS FOR REPORTING AND RATIFICATION

Item 4.4 To report to the Executive Council regarding the approval of the Visitor for amendment of Statues relating to the composition of the Selection Committee for various positions.

MHRD wide its letter No. F.52-3/11-Desk(U) dated 19th August 2011 has conveyed that the President of India, in her capacity as the Visitor of Central Universities, in exercise of her powers vested in her under section 27(5) of the Central Universities Act 2009, has been pleased to assent to the amendment/addition to Statute 18(2) of the Statutes of the Universities established under the said Act as under:

" The Selection Committee for the post of Professor, Associate Professor and Assistant Professor, Registrar, Finance Officer, Controller of Examinations, Librarian and Principal of Colleges of Institution maintained by the University shall be constituted as per the extant UGC Regulations on the subject" **(Annexure 4.4)**

The matter was accordingly reported to Academic Council in its 3rd Meeting held on 19th November 2011.

The Executive Council noted the amendment in Statutes.

Item 4.5 To report to the Executive Council the affiliation of Dr. Arlene M. Plevin of Department of English from Olympic College, Bremerton, Washington as Fulbright-Nehru Visiting Lecturer on a short-term teaching assignment in the School of Humanities & Languages of the University during the period January - June 2012.

On the request of the US-India Education Foundation (USIEF), the University has issued consent to affiliate Dr. Arlene M. Plevin from the Olympic College, Washington as Fulbright-Nehru Visiting Lecturer in the School of Humanities & languages of the University. Selected by the US-India Education Foundation (USIEF), Dr. Plevin had desired for the affiliation with the Central University of Himachal Pradesh during the period September 2011-February 2012. However keeping in view the semester of the University she has now desired for the affiliation during January-June 2012, to which the University has agreed and a fresh Consent of Affiliation has already been conveyed to the USIEF to facilitate the scholar in obtaining Visa.

During her affiliation, Dr. Arlene Pelvin will be involved in short-term teaching assignment in the Department of English & European Languages & Department of Social Work besides guiding Research Degree Students. She will also be simultaneously carrying out her independent research on "(Re) Movable Place and Community: Sustainability in Exile and the classroom. Her travel, housing and maintenance expenses will be met by USIEF according to the Fulbright-Nehru Grant Norms. The University shall provide her the office space, access to university academic infrastructure including library, Computer Lab etc. There shall be no financial liability or commitment on part of the university. The University may, however, facilitate her in making arrangements for her accommodation and if required may have to provide transport facility to and fro the Temporary Academic Block.

The Academic Council noted and ratified the decision in its 3rd meeting held on 19th November 2011

The Executive Council noted & ratified the decision taken. The Executive Council suggested that some incentives should also be provided in the shape of accommodation, etc. to attract such more academicians to the University.

Item 4.6 To report to the Executive Council about the International Conference of the Research Committee on Sociology of Law on Peace Justice and Development organised by the Central University of Himachal Pradesh

The Central University of Himachal Pradesh, at the request of the President of Research Committee on Sociology of Law (RCSL) of International Sociological Association (ISA), organized a three day International Conference on Sociology of Law during September 10-12, 2011. The main theme of this Conference was 'Peace, Justice & Development'. This was the first time that an International Conference on Sociology of Law was held in India and only second time in Asia, last held in Japan in 1995.

The RCSL honoured Prof. David Nelken with the 'Adam Podogorecki Award' in this Conference while Prof. Arvind Agrawal, presently Dean, School of Social Sciences in the CUHP was awarded ISA-RCSL Award in recognition to his scholarship and efforts to promote the discipline Sociology of Law at both pedagogical and organizational level.

The Conference had three Plenary Sessions in which 11 speakers made their presentations. Dr. Lobsang Sangay, Prime Minister of Tibetan Government in Exile, chaired the Plenary Session on Peace. Prof. Samdhong Rinpoche, former Prime Minister of Tibetan Government in Exile chaired the Plenary Session on Justice. Mr Syed Shahid Mahdi, Vice Chairman, Indian Council for Cultural Relations (ICCR) and Prof. M.Z. Khan, eminent Social Scientist, were the chief guests for inaugural and valedictory sessions respectively.

In all, 140 papers were presented in different technical sessions. Participants from 12 different countries, Australia, Brazil, Denmark, France, Germany, Japan, Italy, Nepal, Sweden, UK, USA and India attended the Conference. The technical sessions were around such themes as New Governance & its Critic, Violence, Human Rights & Gender, Transition Justice: Memory & Reconciliation, Revisiting the sacred/Secular Divide, Transformation in Crime & Punishment from Local to Global, Transnational Legal Order, Race in the 21st Century and Globalisation & Law in Global South.

It has also been decided by the RCSL in consultation with the Organising Secretary of the Conference and with the approval of the Vice-Chancellor of CUHP to publish a volume comprising of research papers jointly edited by Prof. Arvind Agrawal & Prof. Vittorio Olgiati. The research papers would be selected by an International Panel of Editorial Advisors. This volume would be published under the joint aegis of CUHP & RCSL from a reputed International Publishers.

The expenses of the conference through support from the Indian Council for Social Sciences Research (ICSSR) and the National Human Rights Commission (NHRC) and funds generated through registration fees and sponsorships from PNB, Sage, Taylor & Francis, Manohar and Atlantic. The financial contribution of the University has limited

to a dinner by the Vice Chancellor to the participants. Further, the RCSL has also offered financial support for this conference, to meet any deficit. In this International Conference no financial contribution was made by the University. However, a dinner was hosted by the Vice-Chancellor to the participants and a sum of Rs.62,500.00 was spent thereon.

The matter was reported to the Academic Council in its 3rd Meeting held on 19th November 2011 and the same is being placed before the Finance Committee in its 3rd meeting scheduled to be held on 10th December 2011 as a reporting item for perusal and approval.

The Executive Council ratified the action taken and appreciated the initiatives. The Executive Council advised that the University should encourage such type of activities in future as well.

Item 4.7 To report to the Executive Council about the measures taken by the Vice Chancellor for prevention of Ragging on the campus in pursuance of the Anti-Ragging Regulation of the UGC.

In compliance with the "UGC Regulation on curbing the Menace of Ragging in Higher Educational Institutions, 2009" (Under Section 26(1) (g) of The UGC Act, 1956) published in the Gazette of India, (Part- III- Sec 4, July 4, 2009), the Central University of Himachal Pradesh clearly mentioned in its Prospectus the commitment of Central University of Himachal Pradesh to prevent ragging. The prospectus also carried the format for the Affidavit to be submitted by Parent/Guardian of the student to commit him/her and his/her ward against indulging in any activity that amounts to ragging.

In compliance with the UGC Gazette Notification, the Central University of Himachal Pradesh constituted Anti-Ragging Squad, Anti-Ragging Monitoring cell and notified on 09.08.2011. Also, the Anti-Ragging Committee was constituted and notified on 30.08.2011. As suggested by the Anti-Ragging Squad in its first meeting held on 18.08.2011, the following steps were undertaken:

- (a) The Anti-Ragging Squad formed a Vigilance Team comprising of one boy and one girl student from the classes of first and Third Semester to prevent any act of Ragging. The vigilance team was required to undertake regular rounds of the Temporary Academic Block during the time of teaching hours, lunch break and late hours, so as to prevent any activity amounting to ragging.
- (b) The Anti-Ragging Squad designed posters and hoardings which were placed outside and inside Temporary Academic Block at strategic places to sensitize students, faculty members, and other staff members of Central University of Himachal Pradesh.
- (c) Students were asked to submit Affidavits as per the UGC Gazette Notification. Two teams of members of Anti-ragging Squad were appointed to make surprise checks in the places outside university, university transport system.
- (d) In compliance with the UGC Gazette Notification Para 6.2 (h) the freshers were divided into small groups and these groups were assigned to members of the

faculty so that these faculty members could interact individually with each member of the group every day for ascertaining the problems or difficulties, if any, faced by the freshers in the university and helping them to overcome these difficulties.

- (e) In compliance with the UGC Gazette notification Para 6.3 (f) Mentoring Cell consisting of student volunteers was created. Six students of first semester were assigned to one student of third semester. Such mentors were further assigned to RD students.
- (f) A Sensitization-Cum-Awareness workshop for third, first semester and RD students was organized on 02.09.2011 and they were sensitized on Anti-Ragging provisions and measures pursued by Law and this university.

As per the UGC Gazette Notification Para 6.2, a leaflet was prepared for students on Anti-Ragging measures. Further In accordance with the UGC Gazette Notification F.1-16/2007 (CPP-11) dt. 17.06.2009, first meeting of the Anti-Ragging Committee was held in Temporary Academic Block at 3.00PM on 06.09.2011, chaired by the Vice-Chancellor, Central University of Himachal Pradesh. In this meeting, the members included were representatives of District Civil Administration, District Police Administration, Faculty, Non-Teaching Staff of the University, parents/guardians of the students and students from both the genders belonging to first and third semester. It was resolved to hold two meetings of this committee in first semester and one meeting in the second semester. The members made suggestions that were complied and the chair made an appeal to ensure that the students inculcate values of humanism, equality and compassion for fellow students to create a healthy ambience for academic growth.

The matter stands reported in the Academic Council in its 3rd Meeting held on 19th November 2011.

The Executive Council ratified the action taken by the Vice Chancellor.

Item 4.8

To report to the Executive Council about the Report of the Curriculum Development Committees for the Programmes of Studies introduced during the Academic Session 2010-11 & 2011-12

Pending the filing up of sanctioned faculty positions on regular basis, the Academic Council in its first meeting held on 10.07.2010 had authorised the Vice Chancellor to constitute the Curriculum Development Committee(s) and ad hoc Board of Studies and also to take all the necessary action in the matter for the development of curricula and course catalogue for various programmes of studies started by the University.

Accordingly, the Vice Chancellor constituted Curriculum Development Committees in the disciplines of Management, Social Work, Library Science and Economics for the PG and RD Programmes of Study to be started in academic session 2010-2011. The meeting of Curriculum Development Committees was held on 17th and 18th September, 2010. The experts from national level institutions participated in the meeting. The Course catalogues for different departments were prepared. Based on the recommendations of the CDC, the University started Programmes of studies by offering courses from the Course Catalogues of different departments during academic session 2010-11. In the subsequent year, as approved by the Academic Council in its 2nd Meeting held on 11.2.2011, the university submitted its proposals to the UGC for introduction of new programmes, which was approved by the UGC approved to be started from the

Academic Session 2011-12 in the disciplines of Environment Science, Computational Biology, Hindi, Theoretical Physics, Industrial Mathematics, MBA (Travel and Tourism), New Media, Education, Journalism and Creative Writing, Painting and Information Technology.

Since the selection of the faculty on regular basis is yet to take place, and the curricula and course catalogues for these programmes of studies were to be developed on urgent basis, the University in line with the Academic Council's approval in its First meeting held on 10.7.2010, constituted second Curriculum Development Committees for the programmes of studies introduced during the academic session 2011-12. Meetings of this Second Curriculum Committees were held on 23-24 June, 2011. The composition of the Curriculum Development Committees along with the course catalogues developed by them in the first and second meetings held on 17-18 September 2010 and 23-24 June 2011 respectively are placed at **Annexure 4.8(A) and Annexure 4.8(B)**

The matter was reported to the Academic Council in its 3rd meeting held on 19th November 2011. The Academic Council noted and ratified the decision and put on record its appreciation for the comprehensive work done by the Curriculum Development Committee

The Executive Council noted and ratified the action taken and appreciated the efforts of the University.

Item 4.9 To report to the Executive Council regarding the detailed description of the Allied, Cognate and Related disciplines for the purposes of admission and short-listing of faculty in various programmes of studies of the University.

The Academic Council in its 2nd Meeting held on 11.2.2011 had, in order to avoid any ambiguity with regard to assessing eligibility requirements for the faculty positions, the disciplines considered relevant/allied/concerned/appropriate for the faculty positions in the discipline of Business and Management Sciences, Economics, Social Work, Library Science, English and Mathematics. The teaching positions sanctioned by the UGC for the new programmes of studies introduced by the University from the academic session 2011-12 had to be advertised to expedite the process of appointment. Hence the Vice Chancellor approved the following disciplines/subjects to be considered as concerned/relevant/allied disciplines for determining the eligibility for different teaching positions for the new programmes of studies introduced during the academic Session 2011-12.

- (a) **For Tourism & Travel:** Tourism, Travel, Hospitality Management, Tourism Administration, Management, Commerce and any other discipline found to be relevant by the Screening/Selection Committee.
- (b) **For Computational Biology & Bio-Informatics:** Biology, Computational Biology, Bio-Technology, Bio-Informatics and any other discipline found to be relevant by the Screening/Selection Committee.

- (c) **For Information Technology:** Computer Applications, Computer Science/Technology, Information Technology and any other discipline found to be relevant by the Screening/Selection Committee.
- (d) **For Environmental Science:** Environmental Science, Earth Science and any other discipline found to be relevant by the Screening/Selection Committee.
- (e) **For Hindi:** Hindi and any other discipline found to be relevant by the Screening/Selection Committee.
- (f) **For Theoretical Physics:** Theoretical Physics, Physics, Astronomy and any other discipline found to be relevant by the Screening/Selection Committee.
- (g) **For Journalism & Creative Writing:** Journalism, Mass Communication, Creative Writing and any other discipline found to be relevant by the Screening/Selection Committee.
- (h) **For New Media:** Mass Communication, New Media and any other discipline found to be relevant by the Screening/Selection Committee.
- (i) **For Fine Art(Painting):** Fine Art/ Visual Art/Painting and any other discipline found to be relevant by the Screening/Selection Committee.
- (j) **For Education:** M.Ed., MA (Edu.) and any other discipline found to be relevant by the Screening/Selection Committee.

As mentioned, the faculty positions have already been advertised and the applications received have been screened using the above to determine the eligibility of candidates.

The Academic Council in its 3rd meeting held on 19th November 2011 noted and ratified the decision.

The Executive Council noted and ratified the action taken.

Item 4.10 To report to the Executive Council regarding recruitment to Non-teaching Posts

The University had advertised the non-teaching positions created by the Executive Council and as sanctioned by the UGC vide its letter No. F.63/1/2010(CU) dated 12.11.2010. The Screening Committee and the Selection Committee for these positions were constituted in accordance with the provisions of the Ordinance 24. The University conducted Typing Test for the posts of Lower Division Clerk and Hindi Typist. The personal interviews for the advertised positions were held on and from 13th November 2011 to 15th November, 2011. Based on the recommendation of the Selection Committee and as provided in the Ordinance 24, the offer letters to the selected candidates were issued with the approval of the Vice Chancellor, as under:

CENTRAL UNIVERSITY OF HIMACHAL PRADESH (CUHP)

Posts	No. of Posts sanctioned/Advertised	Applications received	No. Called for interview	No. Appeared	Candidates Recommended by the Selection Committee
Assistant	4 3UR, 1OBC	171	34	26	General Category 1. Sh. Hind Bhushan Kutlehria, S/O Sh. Gurdev Singh Kutlehria, 2. Sh. Sanjeev Kumar Kaushal, S/O Sh. Hans Raj Kaushal, 3. Sh. Vikas Bhat, S/O Sh. Triloki Nath Bhat, OBC Category No candidate found suitable in OBC category
UDC	4 3UR, 1OBC	106	39	33	General Category: 1. Sh. Sandeep Kumar, S/O Late Sh. Jagmohan, 2. Sh. Rakesh Kumar, S/O Sh. Jaishi Ram, Criminal Ahlmad 3. Sh. Munish Kumar, S/O Sh. Yogender Kumar, OBC Category: 1. Ms. Parveen, D/O Sh. Ran Singh Syal, <i>(Subject to the production of valid OBC certificate only)</i>
LDC	4 3UR, 1OBC	459	9*	9	General Category 1. Sh. Neeraj Sharma, S/O Kamal Dev Sharma, 2. Sh. Dinesh Hooda, S/O Sh. Jagbir Hooda, 3. Sh. Virender Singh, S/O Sh. Kamal Jeet Singh, OBC Category 1. Pankaj Kumar S/O Sh. Tilak Raj, <i>(Subject to the production of valid OBC certificate only)</i>
Caretaker	1UR	24	7	4	None found suitable/eligible
Junior Engineer (Elect.)	1UR	25	7	6	1. Sh. Vineet Sharma, S/O Sh. Vinod Sharma,
Junior Engineer (Civil)	1UR	16	11	10	None found suitable
Semi Professional Assistant	1UR	53	12	10	1. Ms. Navneet Kaur, D/O Sh. Davinder Singh Bhalla
Cook	1UR	36	13	8	1. Sh. Narinder Kumar, S/O Sh. Bikram Chand,
Library Attendant	2UR	111	58	50	1. Sh. Pankaj Sharma, S/O Sh. Raj Kumar Sharma, 2. Mohd. Ashraf, S/O Sh. Noor Uldin,
Technical Assistant	1UR	124	20	17	1. Sh. Vicky Bhardwaj, S/O Sh. Daulat Ram
Laboratory Attendant	1UR	155	39	31	1. Sh. Brij Naryan Pradhan, S/O Sh. Raj Naryan Pradhan
Laboratory Assistant	1UR	19	-	-	None of the applicant met the minimum eligibility conditions -
Hindi Officer	1UR	44	8	8	1. Sh. Sanjay Kumar Singh, S/O Sh. Seonath Singh,
Hindi Typist	1UR	26	3 **	3	1. Sh. Tara Chand Upadhayay, S/O Sh. Govind Parsad Upadhayay,
Hindi Translator	1UR	13	-	-	None of the applicant met the minimum eligibility conditions

* In all 337 candidates were called for type test out of which only 9 (nine) qualified and appeared for personal interview

** In all 20 candidates were called for type test out of which 3 qualified and appeared for personal interview

The Executive Council noted and ratified the selection made to non-teaching posts.

Item 4.11 To report the action taken by the Vice-Chancellor for granting extension for appointment of Shri S.C. Uppal, as Consultant (Library) for the establishment of Library.

Sh. S.C. Uppal was been appointed as Consultant (Library) which has been approved by Executive Council vide item No. 2.5 in its 2nd meeting held on 13.02.2011. The process of filling up the post of Librarian is going on. Hence his period of engagement as Consultant (Library) has been further extended upto 6.12.2011 by the Vice-Chancellor.

The Executive Council noted and ratified the decision and further authorised the Vice Chancellor to continue the arrangement till the appoint of the Librarian on regular basis. The Executive Council further approved that the remuneration of Sh. S.C. Uppal be increased to Rs. 26,000/- (Twenty six thousand per month) effective from 7.12.2011.

Item 4.12 To report the action taken by the Vice-Chancellor for granting extension for appointment of Shri P.N. Malotia, Consultant (Finance).

Sh. P.N. Malotia a retired Deputy Accountant General was engaged as Consultant (Finance) for a period of 3 months i.e. 1.6.2011 to 31.08.2011 and the Executive Council accorded its approval vide item No. 3.4 in its meeting held on 11.06.2011. The period of engagement has been further extended for a period of another three months i.e. up to 30.11.2011 by the Vice-Chancellor.

The Executive Council noted and ratified the decision. Further in view of the fact that Shri P.N. Malotia has expressed his inability to continue w.e.f. 9.12.2011, the Executive Council granted the extension to Sh. P.N. Malotia upto 9th December, 2011 only.

Item 4.13 To report to the Executive Council the action taken by the Vice-Chancellor for prescribing Professional Development Fee for all programmes of study.

The approved Prospectus for the year 2011-12, provided for charging Professional Development Fee for MBA Programme @ 4000/- per student per semester and for M.Lib & MSW programmes @ 2000/- per student per semester. The amount so collected is to be utilised for industry/filed visit, educational tours and other activities for professional development of students.

Since students of other programmes in the past desired that such activities be conducted for them as well, it appeared necessary that the Professional Development Fee should be charged from the students in all the programmes. Accordingly a corrigendum was issued to the effect that Professional Development Fee shall be charged @ Rs. 4000/- per semester from the students who will be admitted to MBA programmes (all stream) and @ Rs. 2000/- per semester from the students admitted to all other PG programmes during the Academic Session 2011-12 and onwards. However,

the students already enrolled/admitted shall continue to be governed by the schedule of fee as prescribed in the prospectus of Academic Session 2010-2011. (**Annexure 4.13**)

The Academic Council noted and ratified the decision in its 3rd Meeting held on 19th November 2011 and the same is also being reported in the 3rd Meeting of the Finance Committee scheduled to be held on 10th December 2011. Recommendation of the Finance Committee shall be placed before the Executive Council.

The Executive Council noted and ratified the decision.

Item 4.14 To report the action taken regarding fixing the rates of honorarium for visiting faculty on lecture basis

The University has started the Academic Programmes for which approval and provision of teaching posts was concurred by the University Grants Commission. The said posts were created and also advertised by the University. However, the interviews and selections of the faculty on regular basis are yet to be done. In order to run the academic programmes smoothly and to ensure that teaching of different courses is organised effectively, it was decided that the University may engage visiting faculty on lecture basis so that urgent faculty needs could be met with and academic programmes do not suffer. Based on the proposal of the Coordinator-cum-Dean, TAB for engaging visiting faculty on lecture basis, the Vice-Chancellor has been pleased to approve the following rates of honorarium:

Sr. No.	Particulars	Rate of honorarium
1.	Guest faculty/Visiting faculty	Rs.1000.00 per lecture subject to a maximum of Rs.25000.00 per individual in a month.
2.	Invited/Special lectures/workshop expert	Rs.1000.00 per lecture

the above rates were fixed subject to the following conditions:

1. The above rates of honorarium shall be admissible on per lecture basis, irrespective of the designation of the guest faculty/visiting faculty.
2. The guest faculty/visiting faculty shall be engaged with the prior approval of the Vice-Chancellor the procedure for which shall be as notified separately.
3. The guest faculty/visiting faculty so engaged shall not be entitled for any other benefits or allowances.

The order so made by the University in this regard, is placed at **Annexure 4.14**

The matter stands reported in the Academic Council in its 3rd meeting held on 19th November 2011 and that the same is being placed before Finance Committee for information and ratification in its 3rd meeting scheduled to be held on 10th December 2011.

The Finance Committee noted the action taken by the University and recommended the same to the Executive Council for ratification with the suggestion that the duration of one lecture should be reckoned as one hour. Thus Rs. 1000.00 per lecture should mean 'per lecture of one hour'.

The Executive Council noted and ratified the decision.

Item 4.15 To apprise the Executive Council regarding the adoption of the following CVC circulars:

(i) regarding Mobilisation advance in Tendering system

The circular No.02/02/11 dated 17.2.2011 from Central Vigilance Commission was received in the University through MHRD vide their letter dated 13.7.2011 for compliance. The said circular of the CVC has been adopted in the University for strict compliance of the instructions/guidelines contained therein and compliance was reported to the MHRD vide letter dated 18.8.2011. The matter is also being placed for reporting before the Finance Committee in its 3rd Meeting scheduled to be held on 10th December 2011 **(Annexure 4.15 (a))**

The Finance Committee noted the action taken.

The Executive Council noted and ratified the decision.

(ii) regarding Transparency in Tendering system

The circular No.01/02/11 dated 11.2.2011 from Central Vigilance Commission was received in the University through MHRD vide their letter dated 13.7.2011 for compliance. In this connection, it is submitted that the University has framed its Purchase Rules known as "CUHP Procurement of Goods and Services Rules 2010". The said instructions and guidelines of the CVC regarding Transparency in Tendering System, have already been included in the said rules, as contained in Ordinance 35 (Rule 12.16 and Annexure XIX page 100 of the book), which have been approved by the Finance Committee/Executive Council and have been made applicable in the University for compliance. Further, the said rules have been printed in booklet form. The MHRD has been informed accordingly vide letter dated 18.8.2011. The matter is also being placed for reporting before the Finance Committee in its 3rd meeting scheduled to be held on 10th December 2011 **(Annexure 4.15 (b))**

The Finance Committee noted the action taken by the University and recommended the same to the Executive Council for ratification.

The Executive Council noted and ratified the decision.

(iii) regarding Integrity Pact in Tendering system

The office memorandum No.14(12)/2008-E-II(A) dated 19.7.2011 from Govt. of India, Ministry of Finance, Department of Expenditure was received in the University through MHRD vide their letter dated 4.8.2011 for compliance. In this connection, it is submitted that the University has recently framed its own Purchase Rules known as "CUHP Procurement of Goods and Services Rules 2010". A clause regarding the Integrity Pact (Rule 7.13) along with the Annexure (Annexure X, page 83)) as prescribed by the Ministry of Finance, Govt. of India, has already been included in the said rules, as contained in Ordinance 35, which have been approved by the Finance Committee/Executive Council and have been made applicable in the University for compliance. Further, the said rules have been printed in booklet form. The MHRD has been informed accordingly vide letter dated 9.9.2011. The matter is also being placed for reporting before the Finance Committee in its 3rd Meeting scheduled to be held on 10th December 2011. **(Annexure 4.15(c))**

The above are being reported in the 3rd Meeting of the Finance Committee scheduled to be held on 10th December 2011. Recommendation of the Finance Committee shall be placed before the Executive Council

The Finance Committee noted the action taken by the University and recommended the same to the Executive Council for ratification.

The Executive Council noted and ratified the decision.

Item 4.16 Omitted

Item 4.17 To report to the Executive Council about the arrangement made by the University for providing transport facility to the students.

The University has started its academic programmes at Temporary Academic Block (TAB), Shahpur. The students admitted to different programmes of studies are coming from different distant places. Besides the University has planned to provide hostel facility to the students by hiring buildings at By pass, Kangra and Dari (Dharamshala) both places are at different directions and are located at about 30-40 Kms from TAB Shahpur. Based on past experience, it is observed that the students face the problem of reaching in time for their classes and find it very inconvenient to reach the TAB by public transport.

This in view and in order to facilitate students and attract quality students, the University decided to provide bus facility to the students free of cost. However, in order to make the system viable and pass on some of the expenditure to the beneficiaries (students and staff), the university it was found desirable that the University may charge some token amount on this account from the students and staff for availing the facility. It was gathered that the Himachal Road Transport Corporation is charging ten single fares per month from the students availing the bus-pass facility. Keeping this factor in view the University has decided to provide bus facility to the students from Yol via Dharamshala to TAB Shahpur and charge Rs.500.00 per student/staff member per month availing this facility.

In order to operationalise the system, each person availing the bus facility has been issued a card-cum-bus token which contains the particulars of the card holder and detail of the monthly payments made. The payments on this account are realised on month to month basis by the Coordinator, TAB against issue of cash receipt and a entry thereof is made on the card-cum-bus token under his dated signatures. Further, in order to ensure effectiveness of the system, a Committee consisting of the Coordinator TAB, Convener Transport Committee, Registrar and the Finance Officer has been constituted to monitor the system and exercise control and checks on regular basis and also to make recommendation for any further improvements depending upon the requirements from time to time.

A non-AC 45 seater Bus has been engaged through outsourcing for which the University had invited Expression of Interest (EOI) well in advance. At present the Bus is plied on Yol-Dharamshala-TAB Shahpur route three times a day covering 6000 km (approximately) per month and the facility is availed by about 100 students. Thus a total of about Rs.50,000 realised on this account from the students and the university is paying Rs.1.50-1.60 lakh (approx) every month. Further, the University is the process of

taking on rent buildings for the hostels of the students and it proposes to operate, on outsource basis, basis services to facilitate commutation of students to and fro the Temporary academic Block. The office order dated 26.8.2011, issued by the University to put the system into operation is placed at **Annexure 4.17**.

The Academic Council noted and ratified the decision in its 3rd meeting held on 19th November 2011 and the Academic Council further observed that since the University does not have its own campuses so far and that the students and staff are compelled to stay at far off places, the transport facilities is necessary and that the University has taken the right decision. The Academic Council also suggested that since the University is able to arrange hostel facilities for the students at distance from its academic block, the transport facilities for the students staying in the hostel should also be made on similar lines.

The matter is also being placed before the Finance Committee in its 3rd Meeting scheduled to be held on 10th December 2011 as a reporting item for perusal and ratification.

The Finance Committee perused the arrangement made by the University and recommended the same to the Executive Council for ratification. It recommended also that the University should provide such a facility to the students to and fro the hostels.

The Executive Council noted and ratified the decision.

Item 4.18 To report to the Executive Council about the action taken regarding providing hired vehicle at Temporary Academic Block of the University at Shahpur for providing conveyance facility to the medical team from Medical College, Tanda and for other miscellaneous day to day duties

The academic programmes of the University are running at TAB Shahpur (Chhatri) where the University needed to provide medical facilities for the students. Since medical officers were not available on short term contract basis, the matter was taken up with the local Govt. Medical College-cum-Hospital at Tanda, who were kind enough to agree to the request of the University for deputing a team of medical/para-medical staff to TAB Shahpur twice a week free of any charge. However, the Medical College-cum-Hospital required the transport facility to the medical team, comprising of . Therefore the University has provided a hired vehicle at TAB for providing conveyance facility to the medical team from Medical College Tanda and vice-versa in lieu of TA/DA etc. and also for other miscellaneous official duties at TAB. The said vehicle has been provided to the Coordinator, TAB subject to the followings terms & conditions:-

1. The vehicle shall be hired from the agency so approved by the University.
2. The vehicle shall be in the general pool to be used under the instruction of the Coordinator, TAB to meet out the requirement of conveyance of TAB as a whole.
3. The vehicle shall be plied for local journeys only. For all journeys beyond the radius of 60 kms, the prior approval of the Vice-Chancellor shall be obtained by the Coordinator TAB.
4. The Coordinator, TAB will maintain the Log Book of Vehicle where date, time, kilometre reading and purpose of journey should be entered and

signed by the Coordinator TAB or a person authorised by him, at the time of undertaking the journey.

5. The vehicle shall be plied strictly as per the terms and conditions of the agreement entered by the University with the approved agency.
6. The vehicle should not be plied for more than 3,000.00 Kmtrs in a month except in exceptional circumstances for which the prior approval of the Vice Chancellor shall be obtained by the Coordinator.
7. Preventing misuse of the vehicle shall be the responsibility of the Coordinator TAB

The arrangement so made by the University is placed at **Annexure 4.18**.

The above are being reported in the 3rd Meeting of the Finance Committee scheduled to be held on 10th December 2011. Recommendation of the Finance Committee shall be placed before the Executive Council.

The Finance Committee perused the action taken/arrangement made by the University and recommended the same to the Executive Council for ratification.

The Executive Council noted and ratified the decision.

Item 4.19

To report to the Executive Council regarding the Agreement signed by the University with RITES Limited, Govt. of India Enterprise, New Delhi for imparting Project Management Consultancy to Central University of Himachal Pradesh, for the Campus Development, with Architect to be appointed by the PMC with University approval

The case to engage RITES Ltd. as Project Management Consultants was considered by the Finance Committee vide Item No.1.12(T) in its first meeting held on 12.2.2011 which recommended to the Executive Council for approval that the University may engage RITES Ltd. as Project Management Consultants with Architect to be appointed by the RITES with University approval. The said recommendation of the FC was approved by the EC vide item No.2.10 of its 2nd meeting held on 13.2.2011. The matter was also placed before the Building Committee in its meeting on 11.6.2011 vide item No.2 when Shri YK Sharma, General Manager, RITES made a presentation. The issues regarding appointment of Architect, Scope of work and payment terms were also discussed. It was agreed upon that (1) The RITES Ltd. Have no objection if the University appoints another PMC for any part of the work; and that (2) The RITES shall charge 6.0% of the final built up cost of the project as the Consultancy fee.

There is a provision of giving 10% of the works estimated cost as an advance on account of mobilization fee on signing of the agreement. But since the work estimates cost is not known at the movement and that the RITES have to incur the expenditure immediately towards appointment of architect, etc. a sum of Rs.30 lakhs may be given as an advance to the RITES by the University which shall be adjusted against the actual bills of the RITES. The said recommendation of the Building Committee was considered by the Finance Committee vide item No.2.11 in its 2nd meeting held on 11.6.2011 and it was recommended to the Executive Council that the recommendation of the Building Committee may be approved with the condition that the advance payment should be 10% on account of mobilization fee on signing of agreement which should be against the Bank Guarantee.

Accordingly, the University has signed an Agreement with RITES India Ltd. on 19.8.2011 for the Project Management Consultancy Services for the establishment of University Campus at Dharamshala and Dehra (with Architect to be appointed by RITES with the approval of University). The matter is being placed before the Finance Committee in its 3rd meeting scheduled to be held on 10th December 2011 for reporting and ratification. **(Annexure 4.19)** Recommendation of the Finance Committee shall be placed before the Executive Council

The Finance Committee noted the action taken by the University and recommended the same to the Executive Council for ratification.

The Executive Council noted and ratified the decision.

ITEMS FOR CONSIDERATION AND APPROVAL

Item 4.20 To Place before the Executive Council the Report and Recommendation of the Expert Committee for the selection and finalisation of the University Logo

As authorised by the Academic Council vide item No.1 14(iii) of its first meeting held on 10.07.2010 and the Executive council of the University vide item No. 1.33 of its first meeting held on 24.07.2010, a competition was organised for designing the logo of the CUHP and announced via e-mail, letters to over 40 well known institutions and individuals for participation. Consequently, in all 120 entries were received from 39 individuals, some free lancers and rest from individuals from 21 institutions. Out of these 120 entries, 51 entries from 3 individuals were received before the competition was announced on 23.11.2010 and its last date being 31.01.2011. Total 68 entries from 35 individuals were received after the competition announced and well before the deadline while one entry from one individual was received after the deadline was over. Thus, in all 39 individuals submitted 120 entries. As authorised by the AC and EC the Vice Chancellor constituted a committee comprising the following to adjudge the entries and make recommendations for the selection of the logo of the university:

1. Prof. Sudhakar Nadkarni, former Professor and Head, Department of Designs, IIT Guwahati.
2. Prof. Pritam Singh, Emeritus Professor, MDI, Gurgaon and former Director, IIM Lucknow, also member of the Executive Council of the University
3. Prof. S. P. Thyagarajan , former Vice- Chancellor, Madras University, Chennai, also Member of the Executive Council of the University
4. Prof. Shyam Menon, Vice- Chancellor, Ambedkar University, New Delhi, also Member of the Academic Council of the University
5. Prof. Sudhanshu Bhushan, Head, higher Education, NUEPA, New Delhi, also Member of the Academic Council of the University
6. Prof. Vibha Chaturvedi, Deptt. Pf Philosophy, University of Delhi, Delhi, also Member of the Acadmeic Council of the University
7. Mr. Syed Shahid Mahdi, Former Vice- Chancellor, Jamia Milia Islamia, New Delhi, also Member of the Finance Committee of the University
8. Prof. Y. S. Verma, Special Officer & Dean, Central University of Himachal Pradesh, Dharamshala.
9. Prof. Arvind K. Agrawal, Dean, CUHP, Dharamshala.

The Committee, attended by the following, met in the Committee Room of the National University of Educational Planning & Administration (NUEPA), New Delhi at 11:30 AM on 16.03.2011:

1. Prof. Pritam Singh – Member
2. Prof. Shyam Menon – Member
3. Prof. Sudhanshu Bhushan - Member
4. Prof. Sudhakar Nadkarni - Member
5. Prof. Yoginder S. Verma - Member
6. Prof. Arvind Agrawal- Member
7. Mr. Pramod Rawat, NUEPA - Special Invitee

All the 120 entries were presented before this Committee both in multimedia presentation and printed form. After going through all the entries, the decided as under:

1. The logo should reflect the ambience, the purpose of business, i.e., education and it should be for future. It should not be too obvious or amateurish as well also not too abstract. It should be easily printable in different formats. It should have practicality that could be used on letter head, official stationary, watermark for degrees and transcripts, seals, university flags etc.
2. The logo should inspire faculty, students and other members of the University Community. It should be simple; symbols should reflect evolution of human being through education; may be through a symbolic representation of light or glow or illumination. The logo should have some convergence with vision of the University.
3. The logo should reflect secular character of CUHP with emphasis on transcending parochialism, symbolize environment, the pristine nature Himachal Pradesh and presentation of CUHP as a University with a difference. It must encompass the Global outlook of a multidisciplinary University with inclusive approach to education.
4. The Committee selected the entries by following persons as having made commendable efforts:
 1. Akshay Khatri, M S University, Baroda
 2. Rahul Ganguly, NIT Hamirpur
 3. Udai Kumar, IIT Guwahati
 4. Vivek Anand, IIT Kanpur
5. The committee also recommended that the above participants should be given a certificate of appreciation and their names should be displayed on the Website besides giving some token reward.
6. Finally the Committee recommended unanimously that the logo contributed by Mr. Akshay Khatri should be selected but he should be asked to prepare modified multiple versions, incorporating symbol of glow, light or illumination in multiple copies in different colours, for different formats. He should also put the name of CUHP in Hindi Font on the logo.

In accordance with the recommendations of the Committee, Mr. Akshay Khatri was requested to make necessary modifications in the Logo and also provide description of the details used. Mr. Khatri accordingly submitted the modified version and also his

consent to the university to use the logo. The description furnished by him for the details as: "The combination of typographical and visual approach shows the identity of university and denotes education, empowerment and environment; it showcases the natural scenic beauty of Himachal Pradesh and that the simplistic design makes it easy to reproduce in a variety of media. The three colours used in the logo symbolise as - Blue – suggests education and empowerment; Green – suggests growth and environment; and Orange – education, development, environment of university.

Following the receipt of the modified Logo, the Vice Chancellor sought approval of the Members of the Academic Council by circulation through emails for the adoption of the revised Logo and for use on trial basis on University Document. As consented by a majority of Members of the Academic Council, the Logo has since been used on trial basis on various documents and forms.

The Academic Council in its 3rd meeting held on 19th November 2011 appreciated the Logo designed by Sh. Akshay Khatri and approved the logo for adoption by the University. The Academic Council further suggested that in addition to the Cash Prize as announced, Shri Akshay Khatri, whose logo has been selected for adoption by the University should also be presented with a Shawl and Himachali cap as a token of appreciation.

The Executive Council also appreciated the logo designed by Sh. Akshay Khatri for adoption by the University and approved the recommendation of the Academic Council to present him a Himachali Cap and shawl in addition to cash prize as a token of appreciation/recognition. The Executive Council further complemented the Vice Chancellor for rigorous procedure followed for the selection of logo.

Item 4.21 To place before the Executive Council proposal to change the nomenclature of certain Programme of Studies being offered by the University

The University had started Six PG Programmes namely, MBA, MBA(Entrepreneurship Development), MBA(Insurance & Financial Services), MSW, MLib and MA(Eco) in 2010-11. During 2011-12, twelve PG Programmes were introduced namely, MSc (Computational Biology/Bioinformatics), MSc (Environmental Science), MSc (Theoretical physics), MSc (Industrial Mathematics), MSc (Information Technology), MA (New Media Communication), MA (Journalism & Creative Writing), MA (Hindi), MA (English Language & Literature), MFA (Painting), MA (Education) and MBA(Travel & Tourism).

The Curriculum Development Committees while preparing course catalogues for the programmes of studies introduced during 2011-12 observed that the nomenclatures of some Programmes of Studies may have to be changed to make them acceptable in the larger job market, conform to the prevailing acceptable nomenclature and also to reflect the their rich course contents. Members of Curriculum Development Committee were of unanimous view that the degrees like MSc (Industrial Mathematics) and MSc (Theoretical Physics) are too specialised and will restrict the scope in terms of career choice and job prospects. They recommended that the nomenclature of these Programmes of Studies may be changed to MSc Mathematics (Specialisation in Industrial Mathematics) and M Sc Physics (Specialisation in Theoretical Physics). Further, the students of MBA(Entrepreneurship Development) and MBA(Insurance & Financial Services) represented stating that in the corporate world, these degrees are not accepted as equivalent to MBA, and thereby the nomenclature may adversely affect their career prospects. The matter was also discussed in the faculty meeting

where the Deans, Heads and teachers who agreed to the view of curriculum development committees and students. In view of the above it is recommended that the nomenclature of the following may be changed as suggested.

Sr. No.	Existing Nomenclature	Proposed Nomenclature
1	MSc (Industrial Mathematics)	MSc Mathematics (Specialisation in Industrial Mathematics)
2.	MSc (Theoretical Physics)	MSc Physics (Specialisation in Theoretical Physics)
3.	MBA(Entrepreneurship Development)	MBA(Specialisation in Entrepreneurship Development)
4.	MBA(Insurance & Financial Services))	MBA (Specialisation in Insurance & Financial Services)
5.	MBA (Travel & Tourism)	MBA (Specialisation in Travel & Tourism)

The Academic Council in its 3rd Meeting held on 19th November 2011 approved the change in the nomenclature of the Programmes of Studies as proposed and further suggested that the MSc (Computational Biology/Bioinformatics) be also renamed as MSc (Bio-informatics).

The Executive Council considered and approved the recommendation of Academic Council.

Item 4.22 To place before the Executive Council the matter regarding modification of Academic Calendar:

The Academic Council vide item No. 2.3 in its meeting held on 11th February 2011 approved the Academic Calendar of the University specifying the opening of new academic session from 16th July, 2011. While giving effect to this calendar, the University faced the difficulty of declaring list of students selected for admission in different programmes of studies for academic session 2011-12 as the results of undergraduate courses of many students were not available. Hence, the University had to re-schedule its admission schedule and postpone the commencement of Academic Session to 1st August, 2011. Further, summer placements in certain programmes of studies is required to be of two months, which is not possible to organise during 30 days of summer vacation which could not be accommodated during with summer vacation of only one month. Keeping these in view, the Academic Calendar of the University is proposed to be modified as under:

Semester	At Present	Proposed
1. Monsoon Semester	16th July to 14th December	1 st August to 24 th December
Winter Vacations after Monsoon Semester	15th December to 15th January	25 th December to 8 th January
2. Spring Semester	16th January to 14th June	9 th January to 15 th June
Summer Vacations after Spring Semester	15th June to 15th July	16 th June to 31 st July

This modification in the academic calendar will provide adequate number of days for competing the courses, conducting examination and organising co-curricular and extension activities.

The Academic Council in its 3rd Meeting held on 19th November 2011 considered the proposal and approved the academic calendar with some modifications as under:

Semester	Academic Calendar as approved by the AC
1. Monsoon Semester	1 st August to 22 nd December
• Winter Vacations after Monsoon Semester	23 rd December to 6 th January
2. Spring Semester	7 th January to 15 th June
• Summer Vacations after Spring Semester	16 th June to 31 st July

The Executive Council approved the recommendation of the Academic Council.

Item 4.23 To place before the Executive Council the Panel of Experts for the Selection of faculty in various programmes of studies of the Universities

The University had advertised the faculty positions as sanctioned by the University Grants Commission in all disciplines in which programmes of studies were introduced by the university during the academic sessions 2010-11 and 2011-12. The University has received large number of applications (details will be presented in the meeting) and is presently screening all the applications in accordance with the UGC Regulations and decisions of the Academic Council and Executive Councils of the University, for short-listing of the candidates to be called for interview.

In the mean time, the University has received Visitor's Nominees for the selection committees for all such programmes that were introduced during the academic session 2011-12. However, the Visitor's Nominees are as yet awaited for those programmes that were started in the academic session 2010-11. The file in this regard is in process and we hope to receive the Visitor's Nominees shortly in these disciplines as well.

Statute 18(2) of the Universities provided that selection committee must, inter-alia, comprise 'three persons (for the Selection Committees for the post of Professor) and two persons (for the Selection Committees for the post of Associate Professors and Assistant Professors) not in the service of the University, nominated by the Executive Council, out of a panel of names recommended by the Academic Council, for their special knowledge of, or interest in, the subject with which the Professor/Associate Professor/Assistant Professor will be concerned'.

With the amendment in the Statute 18(2) of the Central Universities Act 2009 conveyed vide MHRD letter referred in Item 3.9 above, the Selection Committee is to be constituted as per the extant UGC Regulations on the subject. The extant UGC regulation " UGC Regulation on Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education 2010", inter alia, provides that the Selection Committee for the posts of Assistant Professors, Associate Professors and Professors shall have "Three experts in the concerned subject nominated by the Vice

Chancellor out of the panel of names approved by the relevant statutory body of the university concerned"

Accordingly, separate panels of names for each discipline in which selection committees are to be held have been prepared and are placed before the Academic Council for kind consideration and approval. Following the approval of the Academic Council, the panel of names shall also be placed before the Executive Council for consideration and approval. The Academic Council in its 3rd Meeting held on 19th November 2011 considered and approved the Panels of Experts and authorised the Vice-Chancellor to add additional names in the panels, in accordance with the further suggestions received from the Members.

The Panel of Experts as approved by the Academic Council is placed as Annexure 4.23.

The Executive Council considered and approved the recommendations and decision of the Academic Council.

Item 4.24 To place before the Executive Council Proposal to seek authorisation of the Academic Council for appointment of working/Retired senior academics/Scientists/ Professionals/ Industry experts/Artists as Adjunct Professors/Adjunct Faculty/Visiting Faculty:

ORDINANCE 14: TERMS AND CONDITIONS OF SERVICE AND CODE OF CONDUCT FOR TEACHERS AND OTHER ACADEMIC STAFF, in accordance with *Section 28 (1) (o) Section 2(b) & 2(q) Statute 22(1) of the Central Universities Act 2009, inter-alia* provides for the following:

HONORARY PROFESSOR

1. The Executive Council may appoint any outstanding scholar or eminent person resident, whose association with the University would help in furtherance of the academic activities of the University as an Honorary Professor for a period of two years. This period may, however, be extended for a period of only one year.
2. The Head of the Department concerned in consultation with his/her colleagues in the Department, may propose to the Vice-Chancellor the appointment of a person as Honorary Professor and the Vice-Chancellor may, after satisfying himself recommend the appointment to the Academic Council and the appointment will be made by the Executive Council on the recommendation of the Academic Council.
3. No person shall be appointed or continued as Honorary Professor on his/her attaining the maximum age of superannuation as prescribed by the UGC.
4. An Honorary Professor shall be expected to be associated with the normal academic activities of the Department to which he/she is attached but shall not be a member of any committee of the University except that of the Board of Studies of the Department concerned.
5. An Honorary Professorship will carry with it no financial commitment for the University or responsibility for providing residential accommodation.

VISITING PROFESSOR

6. Distinguished persons, having special competence in one or other of the fields of study covered by the University, may, with the approval of the Executive Council, be invited by the Vice-Chancellor to function as Visiting Professors in the University. These Visiting Professors can be drawn either from within India or abroad.
7. Such Visiting Professors shall, according to arrangements entered into in each individual case, teach a course of study, deliver a Lectures or take Seminars or supervise research scholars assigned to him/her or participate in such other manner as may be deemed appropriate.
8. Persons invited as Visiting Professors may be paid such salary, honorarium, travelling expenses, hospitality, etc. as may be decided in each case by the Vice-Chancellor.
9. A Visiting Professor shall be expected to be associated with the normal academic activities of the Department to which he/she is attached but shall not be a member of any committee of the University except that of the Board of Studies of the Department concerned.
10. To the extent possible, the University will make arrangements for accommodating such visiting professors within the campus so that fruitful contacts could be established between them and the teachers and students of the university.
11. Subject to the above, the Vice-Chancellor will determine, at his discretion, such other terms and conditions including the duration of appointment as may be deemed necessary in the case of any visiting Professor.

ADJUNCT PROFESSOR

12. Distinguished persons, from within the country and/or abroad, having special competence in one or other of the fields of study covered by the University, may, with the approval of the Executive Council, be invited by the Vice-Chancellor to associate with the University as Adjunct Professors.
13. Such Adjunct Professors shall, according to arrangements entered into in each individual case, teach a course, deliver Lectures or take Seminars or supervise research scholars assigned to him/her or participate in such other manner as may be deemed appropriate.
14. Persons invited as Adjunct Professors may be paid such honorarium, travelling expenses, hospitality, etc. as may be decided in each case by the Vice-Chancellor.
15. An Adjunct Professor shall be expected to be associated with the normal academic activities of the Department to which he/she is attached but shall not be a member of any committee of the University except that of the Board of Studies of the Department concerned.
16. Subject to the above, the Vice-Chancellor will determine, at his discretion, such other terms and conditions including the duration of association as may be deemed necessary.

With the above enabling provision and keeping in view the requirements of the university to provide access to the best available intellectual resources to its students, the Academic Council is requested to authorise the Vice Chancellor, subject to such conditions as it may deem fit, to identify suitable persons to be appointed as Honorary Professors/Visiting Professors/Adjunct Professor in the Central University of Himachal Pradesh in accordance with the provisions of the above Ordinance.

The Academic Council in its 3rd Meeting held on 19th November 2011 considered the proposal and approved the same. The Academic Council observed that since the Ordinances of the University already provide for the engagement of such faculty, the Vice Chancellor should take necessary action for identifying suitably qualified persons for appointment on such positions. The Academic Council further observed, that such faculty resources shall be of immense help to the University at this stage of its development.

The Academic Council further directed that the scope of Ordinance 14 of the University should be widened to include provisions for appointing/designating/recognising faculty members/ researchers/ scientists/professionals from other universities/ institutions/ laboratories, particularly working in those institutions with which the University enters into MoUs, as Adjunct Associate Professors, Adjunct Assistant Professors and/or Adjunct faculty.

The Executive Council considered and approved the recommendation of Academic Council.

Item 4.25 To place before the Executive Council the letter No. 6-8/2010(SCT/PWD) dated 27.01.2011 from University Grants Commission regarding Use of Computer by Persons with Disabilities for writing Examination

UGC while enclosing letter No. 13-1(Education Policy)/CCD/2010/324 dated 23.08.2010 from Chief Commissioner for Persons with Disabilities, New Delhi has requested the University to allow the use of Computer for writing answers in examination also to those students with writing disabilities who cannot write with their own hands. The office of Chief Commissioner vide their letter dated 23.08.2010 has stated that "use of computer for writing answers in the examinations was so far allowed only to the students with visual impairments. However, there are persons with writing disabilities who cannot write with their own hands and hence such students may need a scribe". It has, thus, been desired that the use of computer for writing answer in the examination be also allowed to those students who are having writing disabilities and cannot write with their own hands. It is thus proposed that students with Visual impairments as well those having writing disabilities and who cannot write with their own hands be permitted to use computers in answering their examinations. **(Annexure 4.25)**

The Academic Council in its 3rd Meeting held on 19th November 2011 considered the proposal and approved that the use of computers in examination should be allowed only to those students who are admitted under Physically challenged category with visual impairment only.

The Executive Council approved the decision of the Academic Council.

Item 4.26 **To place before the Executive Council the letter No. 8-2/2011-SC/ST Cell dated 31.03.2011 from SC/ST Cell, Department of School Education and Literacy, Ministry of Human Resources Development, Government of India**

The Ministry of Human Resource Development while enclosing letter No. 1-2(Scribe)/Legal/CCD/07 dated 09.10.2009 from Chief Commissioner for Persons with Disabilities, New Delhi has requested the University to make appropriate arrangement for evaluation of answer sheets of students having illegible hand writing due to disability and have problem in speech. In this regard, the office of Chief Commissioner has suggested the following measures to be taken for such disabled student:

1. Appropriate arrangement for evaluation of the answer sheets of the persons suffering from disabilities and whose writing skills are adversely affected by the disabilities and have problem in speech be made.
2. In addition to mentioning about the disability condition of such candidates in the answer sheets, option to allow the answer sheets to be read over to the examiner or assists the examiner to read the answer or to write examination on computer can be considered.
3. Arrangements may also be made for dissemination of the instructions for general awareness of educational institutions, parents and the students.

(Copies of the letter at Annexure 4.26)

The Academic Council in its 3rd Meeting held on 19th November 2011 considered the proposal and approved that keeping in view the practical difficulties, the arrangement for evaluation by allowing the student to read out to the examiner be permitted only in case of such students who have been admitted under physically challenged category with visual impairment.

The Executive Council appreciated and approved the decision of the Academic Council.

Item 4.27 **To place before the Executive Council the D.O. letter No. 62-1/2009 (CU) dated 06.06.2011 from University Grants Commission regarding Protection and Reservation of Indigenous Traditional Knowledge and Endangered Languages in the Central Universities**

UGC vide their above referred citing the decision taken in the meeting chaired by the Hon'ble Minister for Human Resource Development had required that the University should have a policy to have a Centre for Endangered Languages. In response to the said letter, the University has informed the UGC that the Statutes and Ordinances of the University, inter-alia, provide for the establishment of a **Centre for Popularisation and Preservation of Pahari Language, Art, Culture & Handicrafts in the School of Fine Arts & Art Education** and that depending on the resource availability and development of infrastructure, the same shall activated in a phased manner. Once activated, the above Centres would, inter-alia, work in the area of the language of the region. However, as regards a separate centre for "Endangered Languages" the matter shall be placed in the

next meeting of the Academic Council of the University and the decision shall be informed to the UGC. **(Annexure 4.27)**

The Academic Council in its 3rd meeting held on 19th November 2011 considered the proposal and approved the action taken by the Vice-Chancellor. The Academic Council further felt that a separate centre for the Endangered Language may not be required as Statute of the University already provides for the establishment of a Centre for Popularisation and Preservation of Pahari Language, Art, Culture & Handicrafts in its School of Fine Arts & Art Education. Further, the Academic Council suggested that while activating the said centre, the University should take cognisance of the provisions of the UNESCO's policy of promotion and preservation of intangible cultural heritage.

The Executive Council appreciated and approved the decision of the Academic Council.

Item 4.28 To place before the Executive Council the Approval and Release of Book "CUHP Procurement of Goods and Services Rules 2010".

The "CUHP Procurement of Goods and Services Rules 2010" of the University were formulated as Ordinance 35 and were placed before the Finance Committee in its 2nd meeting held on 11.6.2011 vide item No.2.9. While approving the said Rules, it was felt that these rules may be printed/published in the form of booklet/manual. The Finance Committee considered and recommended the same to the Executive Council for approval, which were approved by the EC vide item No.3.12 of its 3rd meeting held on 11.6.2011.

The said rules have been printed in booklet form. While taking up the work of printing, proper editing was undertaken and certain mistakes, typographical errors, etc. were rectified. At the same time, the instructions received from Central Vigilance Committee through MHRD regarding 'Integrity Pact', 'Transparency in Tendering' have also been included. Therefore, the matter is being placed before the Finance Committee in its 3rd Meeting scheduled to be held on 10th December 2011 for approval and recommendation to the Executive Council. The recommendation of the Finance Committee shall be placed before the Executive Council on spot for consideration and approval.

The Executive Council approved the book "CUHP Procurement of Goods and Services Rules 2010" and appreciated the action taken by the University and released the same.

Item 4.29 To place before the Executive Council the following Draft Statute:

(1) Draft Statute No. 43 dealing with Pension Scheme and Provident Fund Scheme

Section 36 of the Central Universities Act 2009 provides that "the University shall constitute for the benefit of its employees such provident or pension fund or provide such insurance schemes as it may deem fit in such manner and subject to such conditions as may be prescribed by the Statutes". As such it is

mandatory for the University to provide for necessary Statutes for the constitution of pension and or provident and insurance scheme for the benefits of its employees.

At present there is no provision to this effect in the 1st Statutes of the University. Therefore, Statute 43 'Constitution of Pension Scheme' has been drafted keeping in view the instructions of Government of India.

STATUTES OF THE UNIVERSITY

Constitution of Pension scheme 43

All new recruits into regular service of the University shall as a condition to their service be eligible to the benefit of New Pension Scheme known as "new restructured defined contribution pension system", as is applicable to the new entrants to Central Government service from 1.1.2004.

Provided that such of the new recruits who prior to entering into regular service of the University were the regular employees of Central or State Governments/Autonomous Bodies appointed in the said Governments/autonomous bodies on or before 31.12.2003 and who were governed under the old non-contributory Pension Scheme of their respective Governments/Organisations and enter into University service by submitting technical resignation shall continue to be eligible for pensionary benefits based on combined service in accordance with the CCS (Pension) Rules 1972.

Provided further that such of the new recruits who prior to entering into regular service of the University were the regular employees of Central or State Governments/Autonomous Bodies appointed in the said Governments/autonomous bodies on or before 31.12.2003 and who were governed by CPF scheme or any other pension scheme of Central or State Governments/Autonomous Bodies other than the pension scheme under CCS (Pension) Rules 1972 and enter into University service by submitting technical resignation shall not be eligible for pensionary benefits based on combined service in accordance with the CCS (Pension) Rules 1972. However, such employees can seek pensionary/terminal benefits from their previous organisations/Departments, if admissible under the rules of that Government/Organisation for the period of service rendered under that organisation/Department.

43 (1) The rules for the New Pension Scheme and/or the old Pension-cum-GPF scheme in case of University employees covered under the respective schemes shall be the same as are prescribed by the Central Government in respect of its employees from time to time.

43(2) The pension schemes and provident fund shall be maintained in such manner and subject to such conditions as may be prescribed under the Ordinances.

Provided that the provisions of the Provident Fund Act 1925 shall apply to the provident fund or pension fund so constituted.

The draft Statutes was approved by the Academic Council vide item No.3.21, of its 3rd meeting held on 19.11.2011 and the same is also being placed before the Finance Committee in its 3rd meeting scheduled to be held on 10th December 2011 for consideration and recommendation to the Executive Council for approval. The recommendation of the Finance Committee shall be placed before the Executive Council on spot for consideration and approval.

The Finance Committee considered the proposal in the light of the New Pension Scheme Rules of the Government of India and also the Office Memorandum of Govt. of India, Ministry of Personnel, Public Grievances & Pensions, Department of Pension & Pensioners Welfare dated 26.7.2005 and 28.10.2009, regarding applicability of the New Pension Scheme with regard to the employees already in service prior to 1.1.2004.

The Finance Committee felt that while the Act of the University employers it to encourage inter-University mobility of faculty with portable pensions and protection of seniority; and that the 2005 and 2009 office memoranda permit the employees already in service on or before 31.12.2003 and were governed by old pension scheme under the CCS (Pension) Rules, 1972, to continue to be governed under the old non contributory pension scheme, where such employees submit technical resignation on or after 1.1.2004 to take up new appointment in the new Ministry/Department/Central Autonomous Body, yet there is some ambiguity as to whether this concession could be made available even if such employee join an institution that were established after 31.12.2003.

This in view, the Finance Committee felt that the matter requires detailed examination and should, therefore, be deferred. However, in view of the fact that the University has already started its recruitment, the Finance Committee recommended to the Executive Council the implementation of New Pension Scheme of Govt. of India and to register itself with the CRA/NSDL.

The Executive Council considered and approved the recommendation of the Finance Committee.

Item 4.30 To place before the Executive Council the following Draft Ordinance:

- (1) **Draft Ordinance No. 40 providing for Rules for the operationalisation of New Pension Scheme for the benefit of University employees for kind consideration and recommendation to the Executive Council for approval**
- Section 36 of the Central Universities Act 2009 provides that "the University shall constitute for the benefit of its employees such provident or pension fund or provide such insurance schemes as it may deem fit in such manner and subject to such conditions as may be prescribed by the Statutes". Accordingly the Statute 43 'Constitution of Pension Scheme' has been framed by the University for the benefit of University employees. The draft Statute 43(2) provides that the pension schemes and provident fund shall be maintained in such manner and subject to such conditions as may be prescribed under the Ordinances. Therefore the draft Ordinance No.40 was framed.

The draft Ordinance was approved by the Academic Council vide item No.3.23, of its 3rd meeting held on 19.11.2011 and the same is also being placed before the Finance Committee in its 3rd Meeting scheduled to be held on 10th December 2011 for consideration and recommendation to the Executive Council for approval. **(Annexure 4.30(a))**. The recommendation of the Finance Committee shall be placed before the Executive Council on spot for consideration and approval

The Finance Committee felt that the Ordinance 40 has been proposed under the provisions of the Statute 43 which has been deferred. As such the Finance Committee decided that the agenda item regarding Ordinance be deferred till the relevant Statute is approved.

The Executive Council approved the recommendation of Finance Committee.

(2) Draft Ordinance No. 41: Medium of Instruction, Examination, Evaluation and Grading System for the Master of Philosophy

Ordinance 41 dealing with the Medium of Instruction, Examination, Evaluation and Grading System for Master of Philosophy has been drafted and were placed before the Academic Council for kind consideration and Approval. The Academic Council in its 3rd meeting held on 19th November considered and approved the Draft Ordinance No. 41: Medium of Instruction, Examination, Evaluation and Grading System for the Master of Philosophy and approved the Ordinance with the following suggestions:

- (a) The Ordinance should also have a provision for change of supervisor in circumstances warranting such change;
- (b) The Ordinance should also provide for a Research Progress Monitoring Committee (RPMC) at the level of School to monitor the progress of research work at regular interval.

(Annexure 4.30(b))

The Executive Council considered and approved the Draft Ordinance 41 as recommended and approved by the Academic Council.

(3) Draft Ordinance No. 42: Medium of Instruction, Examination, Evaluation and Grading System for the Doctor of Philosophy

Ordinance 42 dealing with the Medium of Instruction, Examination, Evaluation and Grading System for Doctor of Philosophy has been drafted and were placed before the Academic Council for consideration and Approval. The Academic Council in its 3rd meeting held on 19th November considered and approved the Draft Ordinance No. 42: Medium of Instruction, Examination, Evaluation and Grading System for the Master of Philosophy and approved the Ordinance with the following suggestions:

- (a) The Ordinance should also have a provision for change of supervisor in circumstances warranting such change;
- (b) The Ordinance should also provide for a Research Progress Monitoring Committee (RPMC) at the level of School to monitor the progress of research work at regular interval.

Annexure 4.30 (c)

The Executive Council considered and approved draft Ordinance No. 42 as recommended and approved by Academic Council.

Item 4.31 To place before the Executive Council proposal to make amendment/addition to the following Ordinances

- (1) Ordinance 31: Addition to the Schedule I of Ordinance 31 of the University to prescribing the Minimum eligibility requirements and conditions for the award of degrees for the new Programmes of Studies introduced during the academic session 2011-12.**

Ordinance 31 of the University dealing with the Curricular Framework, Programmes of Studies and Conditions for the Award of Degree, Diplomas and Certificate provides that the Minimum Eligibility Requirements, Criteria for selection of students for admission, Credit requirements for completion and Conditions for the award of degree/Diploma/Certificate for different Programmes of Studies shall be specified in Schedule I of the Ordinance.

The Schedule presently provides such details for all the Programmes of Studies that were started by the University during the academic session 2010-11. Addition to the Schedule is required to be made for the new Programmes of Studies of the University that were introduced from the academic session 2011-12. Accordingly details of addition to Schedule I of Ordinance 31 was prepared and placed for approval of the Academic Council. The Academic Council considered and approved the proposed addition in Schedule I of Ordinance 31. **(Annexure 4.31)**

The Executive Council considered and approved the addition to the Schedule I of Ordinance 31 recommended by the Academic Council the relevant Ordinance would stand modified.

(2) Ordinance 24: Amendment in Ordinance 24 dealing with the Cadre Recruitment Rules for consideration and approval

ORDINANCE No. 24 dealing with CADRE RECRUITMENT RULES INCLUDING MANNER OF APPOINTMENT AND EMOLUMENTS OF EMPLOYEES OTHER THAN TEACHERS AND OTHER ACADEMIC STAFF in pursuance to Section 28(1)(o) read with Statute 23(2) of the University Act & Statutes as approved by the AC and EC.

Accordingly, the University advertised and conducted meetings of the screening committees and selection committees for the non-teaching positions sanctioned by the UGC. In the process, the University encountered certain difficulties. Certain ambiguities/discrepancies/ difficulties in screening and short-listing of the applicants have been noted. Also, in some case a few variations have been observed when compared with the UGC regulations and practices in other universities. These were placed before the Academic Council in its 3rd Meeting held on 19th November 2011, which considered the proposal and approved that the Ordinance be amended as under:

- (1) Wherever, the Ordinance mentions Second Division, the same should be replaced by a minimum of 50% marks or an equivalent grade
- (2) In case of the Deputy Registrar, Assistant Registrar, Assistant Finance Officer, Deputy Librarian and Deputy Controller of Examinations or equivalent positions, the minimum qualification be made strictly in accordance with the UGC regulations.
- (3) The Age bar prescribed in the Ordinance be removed for all positions, except in case of such positions where the UGC regulations specifically prescribe age bar.

The Executive Council considered the recommendations of Academic Council and approved the same.

Item 4.32 To apprise the Executive Council about providing Hostel Facilities in rented accommodations to the students admitted to various programmes of studies of the University and to place before the Executive Council the schedule of fees chargeable from students allotted hostel facilities:

The University has started programmes of studies at the PG and Research Degree levels in various disciplines. Students admitted to these programmes are presently staying in and around Shahpur, Kangra, Dharamshala and other neighbouring localities as paying guests, which they find expensive and inconvenient. Further, with two years' of experience of admitting students, it has been felt that non-availability of hostel facilities for boys and girls has been a major deterrent in attracting quality students on all India basis. In order to have healthy proportion of students from all over India and also to ensure quality of students and meeting national mission of higher education, it has become essential to provide hostel facilities, if not to all, at least to a reasonable number of students.

At present, the University does not have its own buildings which can be developed as hostels for both boys and girls. However, the University has decided to overcome this limitation by hiring two buildings one for girls hostel and another for boys hostel. The University issued EOI inviting interested parties to offer buildings for the cited purpose. Looking at the accessibility, security, adequacy and quality of accommodation, etc. one building has been identified for boys' hostel at Kangra bye-pass. This building can accommodate about 110 students and has adequate accommodation for warden's residence, mess, common room and office. The PWD has assessed its rent @ Rs. 3.6 lacs p.m. approx with annual repairs. As far as the building for the girls' hostel is concerned, EOI has been issued. It is expected that the University will be able to find and hire a suitable building to accommodate about 40 girls. The rent of the building would be got assessed as per rules through the PWD.

Thus in view of the academic interests, the University is duty bound to provide subsidised hostel facilities to the students admitted in various programmes of studies. While fixing the charges recoverable from students for the hostel facilities, it has to be kept in mind that the University aspires to provide inclusive access to higher education. With these considerations in mind, it is proposed to charge the following fees from students allotted hostel accommodation in the University:

1. Admission Fees (One-time, non-refundable): Rs. 500/=
2. Hostel Security Deposit (One-time, refundable): Rs. 1000/=
3. Room Rent: Rs. 500/=PM (payable for 10 months in a year, in two instalments)
4. Hostel Establishment Charges: Rs. 150/=PM for 10 months (payable for 10 months in a year, payable in two instalments)
5. Kitchen Establishment Charges: Rs. 150/PM for 10 months in a year (payable in two instalments)
6. Mess Charges: Mess are to be run on cooperative basis by the residents and expenses on food shall be borne by residents on pro-rata basis (The university shall arrange for cooking and service staff and kitchen facilities)

The Academic Council in its 3rd meeting held on 19th November 2011 considered and approved the action taken by the Vice-Chancellor and the Schedule of fees with the observation that considering the fact that the University is operating from temporary academic block and that the students of the University must be finding it difficult in

arranging accommodation for their stay, the University has taken a wise decision in arranging the hostel facilities in rented accommodation. The Academic Council further observed that the hostel facilities is also needed to attract students from all over India. The matter is also being placed before the Finance Committee in its 3rd meeting scheduled to be held on 10th December 2011.

The Finance Committee considered the recommendation of the Academic Council and recommended to the Executive Council, for approval, as proposed with the suggestion that in addition to the hostel charges recommended by the Academic Council, the electricity and water charges @ Rs. 150.00 per month (payable for 10 months in a year) may also be prescribed.

The Executive Council considered and approved the recommendation of the Finance Committee.

Item 4.33 To place before the Executive Council the proposal to initiate the process of selection/appointment of Architect(s) by the Project Management Consultant of the University

The Executive Council in its meeting held on 13.02.2011 vide item No. 2.8 has approved the appointment of M/s RITES Limited as Project Management Consultant for establishment of two campuses of Central University of Himachal Pradesh at Dharamshala and Dehra. As per decision taken in this meeting, agreement between Central University of Himachal Pradesh Dharamshala and M/S RITES Limited, Project Management Consultant has been signed on 19.8.2011. Now the RITES Limited has been asked to prepare and send the draft RFP regarding invitation of expression of interest from Architects.

In this regard it to inform that the land for the University though earmarked, has not yet been transferred in the name of the University and the physical possession thereof has yet not been given to the University. The land is to be transferred to the University only after obtaining clearance from from the forest and environmental angles. As on date, the Proposal for the FCA clearance has been cleared by the State Government and that the same has been sent to the Ministry of Environment and Forest, Government of India. Therefore, the University has not yet taken any decision for asking the RITES to go ahead with the appointment of the Architect. Now a decision has to be taken as to whether the University should wait for the clearance and transfer of land in its name or should it initiate the process of selection of architect(s).

A decision has to be taken as whether the University should go ahead with the appointment of the Architect immediately, so as to save time, or to wait till the land is physically made available to the University by the State Government. Accordingly the matter is being also placed before the 3rd meeting of the Finance Committee scheduled to be held on 10th December 2011 for consideration and recommendation to the executive Council. Recommendation of the Finance Committee shall be placed before the Executive Council on spot.

The Finance Committee considered the case and it was opined that the University should parallely/simultaneously take steps for the appointment of the Architect as

well, so as to avoid delay and to ensure that the construction works could be started immediately on getting land transferred to it from the State Government.

The Executive Council considered and approved the recommendation of Finance Committee.

Item 4.34 To place before the Executive Council the proposal for assigning the work of working out the 'affected trees and their species' for the Dhauladhar and Beas Campuses of the University to the EdCIL India Ltd.

The work regarding conduct of survey, contouring, zoning and preparation of Master Plan for the two campuses of the University was assigned to the EdCIL India Ltd. for getting the FCA clearance. The said work was done by the EdCIL and FCA clearance was submitted by the University. The Forest Department has now demanded that the layout of the Buildings as proposed in the Master Plan has to be marked on the ground/site for assessing the affected trees and their species.

The matter was discussed with the EdCIL India Limited in a meeting on 24.8.2011 but the EdCIL intimated that the said assignment was not included in the scope of work assigned to them by the University and that this assignment shall require the EdCIL India Limited by identifying another agency. Further, this work was not a part of the original scope of work, which was agreed to by the University.

The matter is being placed before the Finance Committee in its 3rd Meeting scheduled to be held on 10th December 2011 for consideration and recommendation to the Executive Council as to whether the task of working out the affected trees and their species on the ground/site should be assigned to the EdCIL India Ltd. Given the urgency and the fact that the University does not have necessary expertise of inviting tender etc in this regard, it seems desirable that the EdCIL India Limited be assigned this additional work. The matter is urgent in nature as delay in submitting the required details may delay the processing of the FCA case. Recommendation of the Finance Committee shall be placed before the Executive Council on spot.

The Finance Committee considered the case and it was of the opinion that since the EdCIL Ltd have already undertaken the work of surveying the area, contouring and preparation of Master Plan etc. as such they shall be in a better position to undertake and complete the work within minimum time. Therefore, the University should assign the work to the EdCIL.

The Executive Council considered and approved the recommendation of the Finance Committee.

Item 4.35 To place before the Executive Council the Annual Report 2010-11 of the University for the period from April 1 2010 to March 31, 2011

The Central Universities Act 2009 provides that the "Annual Report of the University shall be prepared under the direction of the Executive Council, which shall include, among other matters, the steps taken by the University towards the fulfilment of its objects and shall be submitted to the Court on or before such dates as may be prescribed by the Statutes and the Court shall consider the report in its annual

meeting. The Court shall submit the annual report to the Visitor along with its comments, if any and a copy of the Annual Report, as prepared shall also be submitted to the Central Government, which shall, as soon as may be, cause the same to be laid before both the Houses of Parliament. Accordingly, the Annual Report of the University for the period 1st April 2010 to 31st March 2011 has been prepared and placed before the Academic Council for its kind consideration and approval. As approved by the Academic Council, the Annual Report 2010-11 shall be placed before the Executive Council in its next meeting for its consideration and approval. Further, Since the University Court has not been constituted as yet, it is proposed that the Annual Report 2010-11 as approved by the Executive Council be approved to be sent to the Visitor and the Central Government (**Annexure 4.35**)

The Academic Council in its 3rd Meeting held on 19th November 2011 approved the Annual Report of the University for the year 2010-11 i.e. from April 1st, 2010 to March 31st, 2011 and authorised the Vice Chancellor to make necessary editing including insertion of photographs of the buildings/facilities/events of the University before the same is printed.

The Executive Council considered the Annual Report of the University for 2010-11 and approved the same as recommended by Academic Council.

Further, the Executive Council approved that the Annual Report may be submitted to the MHRD to be laid before the Parliament to meet the statutory requirement.

Item 4.36 To place before the Executive Committee the Annual Accounts together with Audit Report for the financial year 2010-11

The Annual Accounts of the University for the year 2010-11 were prepared by the Finance Officer in terms of the provisions of Statute 7(7)(c) which were presented to the Finance Committee in terms of Statutes 17(7). The Finance Committee considered the accounts vide item No.2.6 of its 2nd meeting held on 11.6.2011 and recommended the same to the Executive Council for approval. The Accounts were approved by the Executive Council vide item No.3.12 of its 3rd meeting held on 11.6.2011. The matter was thereafter taken up with the Pr. Auditor General (Audit), Himachal Pradesh, Shimla, vide this office letter dated 22.6.2010 for getting the accounts audited. The audit party has undertaken the audit of accounts of the University on August 1-11, 2011. The Audited Annual Accounts together with Audit Report (English Version) of the CAG was received by the University on 15.11.2011. The Hindi version is yet to be received. Thereafter the accounts in bilingual have been prepared, however, the work relating to printing and binding of the Annual Accounts shall be undertaken as soon as the Hindi Version of the Audit Report is received from the CAG.

As per sub-section (2) of Section 31 of the Act, a copy of the annual accounts together with the audit report thereon is required to be submitted to the Court and the Visitor along with the observations of the Executive Council. Further, as per sub-section (4) of Section 31 of the Act, a copy of the Annual Accounts together with the Audit Report, as submitted to the Visitor, is also to be submitted to the Central Government, which shall cause to be laid before both Houses of Parliament.

The Annual Accounts of the University for the Financial Year 2010-11, as audited by the Pr. Accountant General (Audit) HP together with CAG audit report and reply of the

University is being placed before the 3rd Meeting of the Finance Committee scheduled to be held on 10th December 2011 for consideration and recommendation to the Executive Council for approval which shall be sent to all concerned after completing the printing and binding work. **(Annexure 4.36)**. Recommendation of the Finance Committee shall be placed before the Executive Council on spot.

The Finance Committee considered the audited Annual Accounts for the financial year 2010-11, together with audit report and the reply of the University thereto and expressed its satisfaction with the maintenance of accounts by the University. The Finance Committee recommended the same to the Executive Council for approval and further submission thereof to the Court, Visitor and the Ministry of Human Resource Development, for causing them to be laid before both Houses of Parliament after printing and binding as soon as the Hindi Version of audit report is received from the CAG.

The Executive Council considered and approved the recommendation of the Finance Committee.

Item 4.37 To Place before the Executive Council the following draft MOUs

The University has started programmes of studies in various disciplines and in order to provide best opportunities to its students, it is in negotiations with premier higher educational and research institutions and government and state level bodies/authorities/boards to enter into MOUs. The University has in consultation with the respective institutions drafted the following MoU

(1) Draft MoU to be signed between the Central University of Himachal Pradesh and the Central Ground Water Board, Ministry of Water Resources, Government of India

The Central Ground Water Board, which also has certain facilities in District Kangra, beside its activities throughout the country, has agreed to extend/offer its services to the Central University of Himachal Pradesh in the area of Environmental Sciences. An MoU to this effect was placed for the kind consideration and approval of the Academic Council.

(2) Draft MoU to be signed between the Central University of Himachal Pradesh and The Ballistic Research Lab (TBRL), Chandigarh

The Terminal Ballistic Research Laboratory, Chandigarh, which is a DRDO laboratory has been involved in the curricular development of the Physics programme of the University. The Laboratory has facilities and intellectual resources which may be effectively utilised for the benefit of both the Lab and the University. The draft MoU in this regard was placed for the kind consideration and approval of the University.

(3) Draft MoU to be signed between the Central University of Himachal Pradesh and the CSIR-Institute of Himalayan Bioresource Technology (CSIR-IHBT), Palampur

The CSIR-Institute of Himalayan Bioresource Technology (CSIR-IHBT) at Palampur which has intellectual resources in the areas of environment, bio-

informatics and bioresource technology which can be effectively utilised for the benefit of both the Institute and the University. The draft MoU in this regard was placed before the Academic Council for kind consideration and approval.

The Academic Council in its 3rd Meeting held on 19th November 2011 considered the above MoUs and observed that signing of the MoUs is a routine administrative decision and that the same should be approved by the Vice Chancellor and that the proposals for signing MoUs need not require approval of the Academic Council. However, the University may evolve an institutional mechanism within the University to examine such proposals.

The Vice Chancellor apprised the Academic Council that the University has already put in place the Ordinance No. 27 dealing with the Procedure for Cooperation and Collaboration with Other Universities, Institutions and other Agencies including Learned Bodies and Associations. This Ordinance, inter-alia, provides that "all proposals received and/or initiated by the University to enter an MoU with other institutions shall be examined by a committee comprising the PVC or Dean to be nominated by the Vice Chancellor as chairman, two faculty members of the University not below the rank of Professor, the Coordinator, External Relations, the Deans of the School concerned, the Finance Officer and the Registrar, who shall be the Member-Secretary. The Ordinance further provides that the recommendation of the Committee together with the draft of the MoUs shall be placed before the Academic Council and the Executive Council of the University. The Vice Chancellor further mentioned that since the University is at its nascent stage and has only a limited number of faculty at the senior level, it is advisable that the proposals for signing MoUs with other institutions be considered by the Academic Council on its merit and should be executed only after the approval of the University authorities.

Considering all facts, the Academic Council approved the above three MoUs with the suggestion that all MoUs should be in a standardised format and that the same should be got vetted by legal expert before execution.

Draft of the above MoUs as at Annexure 4.37 (A), 4.37(B) and 4.37 (C).

The Executive Council considered and approved the MoUs as recommended by the Academic Council.

Item 4.1(T) To seek approval of the Executive Council by circulation regarding modification in the Criteria and Weightages to be used by the Selection Committee for the direct recruitment to the post of Assistant Professor, Associate Professor and Professor

'UGC Regulation on Minimum Qualification for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for Maintenance of Standards in Higher education - 2010' that the criteria, minimum scores for API for Direct Recruitment of Teachers in the University and weightages to different components of assessment must be adhered. Accordingly, the Academic Council in its 2nd Meeting held on 11th February 2011 and the Executive Council in its 2nd Meeting held on 13th February 2011, had approved the following as the criteria and weightages of different components of assessment as under:

	Assistant Professor/ equivalent cadres (Stage 1)	Associate Professor/ equivalent cadres (Stage 4)	Professor/ equivalent cadres (Stage 5)
Minimum API Scores	Minimum qualification as stipulated in these regulations	Consolidated API score requirement of 300 points from category III of APIs	Consolidated API score requirement of 400 points from category III of APIs
Selection Committee criteria / weightages (Total weightages = 100)	<p>a) Academic Record and Research Performance (50%)</p> <ul style="list-style-type: none"> • Matric – 5% • 10+2 – 5% • UG – 15% • PG – 25% <p>b) Assessment of Domain Knowledge and Teaching Skills (30%)</p> <ul style="list-style-type: none"> • Based on presentation to be made by the candidate on any topic selected from the concerned Programme of Studies in front of Selection Committee for about 10-12 minutes. <p>c) Interview performance (20%)</p>	<p>a) Academic Background (20%)</p> <ul style="list-style-type: none"> • 10+2 – 5% • UG – 5% • PG – 10% <p>b) Research performance based on API score and quality of publications (40%)</p> <ul style="list-style-type: none"> • For 300 API score = 20 Marks • For every 10 API score = 1 Mark (Subject to Maximum score of 40) <p>c) Assessment of Domain Knowledge and Teaching Skills (20%)</p> <ul style="list-style-type: none"> • Based on presentation to be made by the candidate on any topic selected from the concerned Programme of Studies in front of Selection Committee for about 10-12 minutes. <p>d) Interview performance (20%)</p>	<p>a) Academic Background (20%)</p> <ul style="list-style-type: none"> • UG – 5% • PG – 15% <p>b) Research performance based on API score and quality of publications (40%)</p> <ul style="list-style-type: none"> • For 400 API score = 20 marks • For every 20 API score = 1 mark (Subject to Maximum score of 40) <p>c) Assessment of Domain knowledge and teaching skills (20%)</p> <ul style="list-style-type: none"> • Based on presentation to be made by the candidate on any topic selected from the concerned Programme of Studies in front of Selection Committee for about 10-12 minutes. <p>d) Interview performance (20%)</p>

The University has accordingly been processing the large number of applications received for faculty positions in different disciplines. In the mean time, the University received an RTI application seeking details of the criteria and weightages of different components of assessment and based on the information furnished by the University, media reported that the University is not giving weightage to the research components and thus it is not strictly adhering to the UGC Regulation of June 2010. Several emails received by the University also urged the University to review its decision and strictly adhere to the UGC Regulation of June 2010.

In view of the above it was felt desirable to review the decision to ensure that the University adheres to the UGC Regulations of June 2010. Accordingly the relevant UGC Regulations were once again thoroughly examined and the modalities adopted by other new central universities were also studied. While different universities have adopted different modalities in this regard and no uniform pattern is discerned, on balance it

seems desirable to improve and modify the criteria and weightages of different components.

The above in view, it is now proposed that the criteria and weightages of different components of assessment to be used by the Selection Committee for the direct recruitment to the post of Assistant Professor, Associate Professor and Professor be modified as under:

Posts	Minimum Qualification/ API Scores	Selection Committee Criteria and their Weightages
Assistant Professor	Minimum Qualification as prescribed by the UGC Regulation of June 2010	<p>(a) Academic Background and Research Performance (50%)</p> <p>(i) <u>Academic Background (30%)</u></p> <ul style="list-style-type: none"> ➤ 30 Marks Maximum, computed as under <ul style="list-style-type: none"> • 10th Marks (5%) =5 Marks • 10+2 Marks(5%) = 5 Marks • UG Marks (5%) = 5 marks • PG Marks (10%) =15 Marks <p>(ii) <u>Research Performance (20%)</u></p> <ul style="list-style-type: none"> ➤ <u>10 Marks Maximum for research related qualifications, computed as under</u> <ul style="list-style-type: none"> • Post Doc =03 Marks • PhD =03Marks • NET/SLET =03 Marks • MPhil =01 Marks ➤ <u>10 Marks Maximum, to be assessed and determined by the Selection Committee with due regard to the quality of research and publications</u> <p>(b) Assessment of Domain Knowledge and Teaching Skills (30%)</p> <ul style="list-style-type: none"> ➤ 30 Marks, to be assessed and determined by the Selection Committee <p>(c) Interview Performance (20%)</p> <ul style="list-style-type: none"> ➤ 20 Marks, to be assessed and determined by the Selection Committee
Associate Professor	Minimum Qualification as prescribed by the UGC Regulation of June 2010 A minimum API Score of 300 Points computed on the parameter	<p>(a) Academic Background (20%)</p> <ul style="list-style-type: none"> ➤ 20 Marks Maximum computed as under <ul style="list-style-type: none"> • 10+2 Marks (5%) = 5 Marks • UG Marks (5%) =5 Marks • PG Marks (10%) =10 Marks

	<p>specified in Category III of the API Score of the UGC Regulation of June 2010</p>	<p>(b) Research Performance based on API Score and Quality of Publications (40%)</p> <p>(i) <u>Research Performance based on API Score (20%)</u></p> <ul style="list-style-type: none"> ➤ 20 Marks Maximum computed as 1 Mark for every 10 API Score beyond the minimum eligibility API score of 300 <p>(ii) <u>Quality of Publications (20%)</u></p> <ul style="list-style-type: none"> ➤ 20 Marks Maximum, to be assessed and determined by the Selection Committee with due regard to the quality of research and publications <p>(c) Assessment of Domain Knowledge and Teaching Skills (20%)</p> <ul style="list-style-type: none"> ➤ 20 Marks Maximum to be assessed and determined by the Selection Committee <p>(d) Interview Performance (20%)</p> <ul style="list-style-type: none"> ➤ 20 Marks Maximum, to be assessed ad determined by the Selection Committee
<p>Professor</p>	<p>Minimum Qualification as prescribed by the UGC Regulation of June 2010</p> <p>A minimum API Score of 400 Points computed on the parameter specified in Category III of the API Score of the UGC Regulation of June 2010</p>	<p>(a) Academic Background (20%)</p> <ul style="list-style-type: none"> ➤ 20 Marks Maximum computed as under <ul style="list-style-type: none"> • 10+2 Marks/Pre-University (5%) = 5 Marks • UG Marks (5%) =5 Marks • PG Marks (10%) =10 Marks <p>(b) Research Performance based on API Score and Quality of Publications (40%)</p> <p>(i) <u>Research Performance based on API Score (20%)</u></p> <ul style="list-style-type: none"> ➤ 20 Marks Maximum computed as 1 Mark for every 10 API Score beyond the minimum eligibility API score of 400 <p>(ii) <u>Quality of Publications (20%)</u></p> <ul style="list-style-type: none"> ➤ 20 Marks Maximum, to be assessed and determined by the Selection Committee with due regard to the quality of research and publications <p>(c) Assessment of Domain Knowledge and Teaching Skills (20%)</p> <ul style="list-style-type: none"> ➤ 20 Marks to be assessed and determined by the Selection Committee <p>(d) Interview Performance (20%)</p> <ul style="list-style-type: none"> ➤ 20 Marks to be assessed and determined by the Selection Committee

Since the University has not held any selection committee so far, the proposed modification shall be applicable to recruitment to all posts in all discipline.

The matter could not be placed for the consideration and approval of the Academic Council in its 3rd Meeting held on 19th November 2011. Keeping in view the urgency, the approval of the Academic Council was requested by circulation to all member of the Academic Council so that the matter could be placed before the 4th Meeting of the Executive Council which is scheduled to be held on 10th December 2011.

The above Agenda Note was accordingly sent by email to all Members of the Academic Council. By 9th December 2011, 12 out of the 20 Members (Prof. Shyam Menon, Prof.V.C. Pandey, Prof. Mohammad Miyan, Prof. Vibha Chaturvedi, Prof. B.B. Dhar, Prof.Ramesh C Mishra, Prof. Faizan Ahmad, Prof. Shamim Jairajpuri, Prof. Sudhanshu Bhushan, Prof. Kamal Singh, Prof. R. S. Dubey and Prof. Pulin Nayak) responded by email and conveyed their approval to the proposal to modify the criteria and weightages of different components of assessment to be used by the Selection Committee for the direct recruitment to the post of Assistant Professor, Associate Professor and Professor.

The matter regarding modification in the criteria and weightage for direct recruitment was placed before the Executive Council for consideration. The Executive Council considered and approved the following:-

Posts	Minimum Qualification/ API Scores	Selection Committee Criteria and their Weightages
Assistant Professor	Minimum Qualification as prescribed by the UGC Regulation of June 2010	<p>(a) Academic Background and Research Performance (50%)</p> <p>(i) <u>Academic Background (20%)</u></p> <ul style="list-style-type: none"> ➤ 20 Marks Maximum based on academic performance from matriculation to PG level, computed as under <ul style="list-style-type: none"> • 4 First Class/A Grade : 20 Marks • 3 First Class/A Grade : 15 Marks • 2 First Class/A Grade : 10 marks • 1 First Class/A Grade : 05 Marks <p>(ii) <u>Research Related Qualification (20%)</u></p> <ul style="list-style-type: none"> ➤ <u>20 Marks Maximum, computed as under</u> <ul style="list-style-type: none"> • PhD = 08 Marks • NET/SLET = 08 Marks • MPhil = 04 Marks <p>(iii) <u>Research Performance (10%)</u></p> <ul style="list-style-type: none"> ➤ <u>10 Marks Maximum</u>, to be assessed and determined by the Selection Committee with due regard to the post doctoral work and quality of research & publications <p>(b) Assessment of Domain Knowledge and Teaching Skills (30%)</p> <ul style="list-style-type: none"> ➤ 30 Marks, to be assessed and determined by the Selection Committee <p>(c) Interview Performance (20%)</p> <ul style="list-style-type: none"> ➤ 20 Marks, to be assessed and determined by the Selection Committee

Associate Professor	<p>Minimum Qualification as prescribed by the UGC Regulation of June 2010</p> <p>A minimum API Score of 300 Points computed on the parameter specified in Category III of the API Score of the UGC Regulation of June 2010</p>	<p>(a) Academic Background (20%)</p> <ul style="list-style-type: none"> ➤ 20 Marks Maximum based on academic performance from matriculation to PG level, computed as under <ul style="list-style-type: none"> • 4 First Class/A Grade : 20 Marks • 3 First Class/A Grade : 15 Marks • 2 First Class/A Grade : 10 marks • 1 First Class/A Grade : 05 Marks <p>(b) Research Performance based on API Score and Quality of Publications (40%)</p> <p>(i) <u>Research Performance based on API Score (20%)</u></p> <ul style="list-style-type: none"> ➤ 20 Marks Maximum computed as 1 Mark for every 10 API Score beyond the minimum eligibility API score of 300 <p>(ii) <u>Quality of Publications & Post Doctoral Qualifications (20%)</u></p> <ul style="list-style-type: none"> ➤ 20 Marks Maximum, to be assessed and determined by the Selection Committee with due regard to the quality of research and publications and post doctoral qualifications <p>(c) Assessment of Domain Knowledge and Teaching Skills (20%)</p> <ul style="list-style-type: none"> ➤ 20 Marks Maximum to be assessed and determined by the Selection Committee <p>(d) Interview Performance (20%)</p> <ul style="list-style-type: none"> ➤ 20 Marks Maximum, to be assessed and determined by the Selection Committee
Professor	<p>Minimum Qualification as prescribed by the UGC Regulation of June 2010</p> <p>A minimum API Score of 400 Points computed on the parameter specified in Category III of the API Score of the UGC Regulation of June 2010</p>	<p>(a) Academic Background (20%)</p> <ul style="list-style-type: none"> ➤ 20 Marks Maximum based on academic performance from matriculation to PG level, computed as under <ul style="list-style-type: none"> • 4 First Class/A Grade : 20 Marks • 3 First Class/A Grade : 15 Marks • 2 First Class/A Grade : 10 marks • 1 First Class/A Grade : 05 Marks <p>(b) Research Performance based on API Score and Quality of Publications (40%)</p> <p>(i) <u>Research Performance based on API Score (20%)</u></p> <ul style="list-style-type: none"> ➤ 20 Marks Maximum computed as 1 Mark for every 20 API Score beyond the minimum eligibility API score of 400

		<p>(ii) <u>Quality of Publications (20%)</u></p> <ul style="list-style-type: none">➤ 20 Marks Maximum, to be assessed and determined by the Selection Committee with due regard to the quality of research and publications <p>(c) Assessment of Domain Knowledge and Teaching Skills (20%)</p> <ul style="list-style-type: none">➤ 20 Marks to be assessed and determined by the Selection Committee <p>(d) Interview Performance (20%)</p> <ul style="list-style-type: none">➤ 20 Marks to be assessed and determined by the Selection Committee
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Meeting ended with a vote of thanks to the Chair.

(DR. K.D. LAKHANPAL)
Registrar

Countersigned

(PROF. FURQAN QAMAR)
Vice Chancellor - Chairman

Central University of Himachal Pradesh

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4th Meeting of the Executive Council

**Committee Room, Indian Council of Social Science Research (ICSSR),
JNU Institutional Area, Aruna Asaf Ali Marg, New Delhi – 110 067.**

Sl. No.	Members
1.	Prof. Furqan Qamar Vice Chancellor, Central University of Himachal Pradesh
2.	Sh. Upamanyu Basu (Representative of Secretary, DoHE, MHRD, GOI) Department of Higher Education, Ministry of Human Resource Development, Shastri Bhawan, New Delhi-110001
3.	Prof. D.T. Khathing Vice-Chancellor, Central University of Jharkhand, CTI Campus, Brambe, Lohar Daga Road, Ranchi-835205
4.	Prof. A.N. Rai Vice-Chancellor, North Eastern Hill University (NEHU), Shillong-793022
5.	Prof. N. Satyamurthy Director, Indian Institute of Science Education & Research (IISER), Mohali, MGSIPAP Complex, Sector 26, Chandigarh-160019
6.	Prof. S.P. Thyagarajan Former Vice-Chancellor, Madras University, 1st Main Road, Nehru Nagar, Adyar, Chennai-600020
7.	Prof. D.S. Rathore Former Vice-Chancellor, Himachal Pradesh Krishi Viswavidyalaya, 15/15 Indira Nagar, Lucknow-226016
8.	Prof. S.P. Singh Former Vice-Chancellor, HNB Garhwal University, Advisor, Planning Commission, Institute of Technology & Science, SGRR Education Mission, Patel Nagar, Dehradun-248001
9.	Sh. B.R. Dhiman Finance Officer, CUHP, Dharamshala (Special Invitee)
10.	Dr. K.D. Lakhanpal Registrar, CUHP, Dharamshala (Secretary)