

धर्मशाला-176215,

दिनांक : 11 जून, 2022

परिपत्र

विषय: करियर उन्नति योजना (CAS) के अंतर्गत प्लेसमेंट/उच्चतर मूवमेंट हेतु पिछली सेवाओं की गणना के संबंध में।

हिमाचल प्रदेश केन्द्रीय विश्वविद्यालय में अध्यापकों की करियर उन्नति योजना के अंतर्गत प्लेसमेंट/उच्चतर मूवमेंट हेतु पिछली सेवाओं की गणना के संबंध में विश्वविद्यालय द्वारा शैक्षणिक सेवाओं संबंधित मामलों के निबटान हेतु गठित समिति की संस्तुतियों एवं विश्वविद्यालय की कार्यकारिणी परिषद की 53वीं बैठक दिनांक 21.03.2022 के मद सं 53.18 में पारित निर्णय के आलोक में माननीय कुलपति महोदय के अनुमोदन के उपरांत तैयार किए गये दिशा-निर्देश 'अनुलग्नक -1' पर संलग्न हैं। सभी अध्यापकों से भविष्य में अपना CAS (करियर उन्नति योजना) के अंतर्गत आवेदन तदनुसार भरकर कुलसचिव कार्यालय में उचित माध्यम द्वारा जमा कराने का अनुरोध है।


(प्रो. विशाल सूद)

कुलसचिव(अतिरिक्त प्रभार)

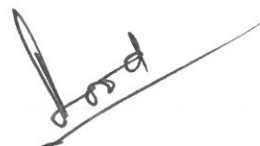
निम्नलिखित को कृपया सूचनार्थ एवं आगामी कार्रवाई हेतु प्रति अग्रेषित :

1. हि. प्र. के. वि. के विभिन्न परिसरों में तैनात समस्त शैक्षणिक कर्मगण , धर्मशाला/शाहपुर/देहरा।
2. सिस्टम एनालिस्ट, हि.प्र.के.वि.- कृपया उक्त परिपत्र को विश्वविद्यालय की वेबसाइट पर अपलोड करने के अनुरोध सहित।
3. सहायक कुलसचिव, कुलपति सचिवालय, हि.प्र.के.वि. धर्मशाला -कृपया माननीय कुलपति महोदय के सूचनार्थ।


कुलसचिव(अतिरिक्त प्रभार)


Guidelines for Counting of Past Service/s for promotion under CAS

- ❖ There should be no gap in past service/s and the service/s should be in continuous stretch.
- ❖ The past service/s should immediately precede the current service of CUHP.
- ❖ The previous service/s rendered should be in equivalent/higher pay scale only (as per the then prevailing rules of concerned establishment).
- ❖ Following records are required to be received from previous institute where past service/s were rendered:
 - Copy of the appointment letters in respect of previous post/s.
 - Copy of the joining letter / office order of joining in respect of previous post/s.
- ❖ Approval letter/order of previous appointment from concerned affiliating university (only required in case previous appointment was in a private affiliated college/aided college).
- ❖ Educational qualification and teaching experience (if required) possessed by applicant at the time of previous appointment must be same as per the then prevailing UGC Regulations applicable for the previous post held.
- ❖ While counting past service/s, the service/s rendered in Private/Local Body/Government be counted without any distinction.
- ❖ Experience / Service rendered as Resource Person/Expert lecturer/Visiting Faculty/Guest Faculty shall not be counted for promotion under CAS.
- ❖ Adhoc service without any sort of gap and followed by regular/deemed to be regularized service in equivalent/higher pay scale (as per the then prevailing rules of the concerned establishment) is to be counted for promotion under CAS.
- ❖ API w.e.f. 30.06.2009 onwards is to be verified as per the then prevailing UGC Regulations.
- ❖ The service/s rendered should be either in University, College, National Laboratories or in other scientific/professional organizations such as the CSIR, ICAR, DRDO, UGC, ICSSR, ICHR, ICMR and DBT.
- ❖ Experience as Research Associate shall be considered strictly in accordance with UGC Public Notice No. 3-2/2004(PS)Misc. dated 12.03.2010 for promotion under CAS.



- ❖ Copy of NOC from Previous employer (Application forwarded through Proper Channel)
- ❖ Copy of Last Pay Certificate from previous employer.
- ❖ Copy of Relieving order from previous employer.
- ❖ Experience Certificate/s with clear mention of designation, nature of employment, Pay Scale, duration need to be submitted.
- ❖ Research Experience as Post-Doctoral Fellow/Research Fellow/Field Investigator shall not be taken into consideration for promotion under CAS. However, research experience such as a scientist (under different groups) or experience of research on a research position equivalent to that of Assistant Professor in a University/College/Accredited Research Institute shall be counted for promotion under CAS in accordance with relevant UGC Regulations subject to the fulfilment of all other conditions.
- ❖ The selection in previous post/s must be done through proper selection procedure by previous institute/s by adhering to relevant UGC Regulations.
- ❖ The previous experience/service/s rendered should be in the relevant/allied discipline/department/subject (as the case may be) on the equivalent post.

Note: In addition to above, some other important documents/information of confidential nature shall be obtained by the university from the university/institute where the concerned teacher has rendered past services and has applied for counting of past services in CUHP. The university may verify the documents so submitted by the teacher.


17/06/22
Page 02 of 02