

Central University of Himachal Pradesh

(Established under Central Universities Act 2009)

PO BOX: 21, DHARAMSHALA, DISTRICT KANGRA, HIMACHAL PRADESH-176215

Website : www.cuhimchal.ac.in; Email- brdhirman1955@gmail.com, osdadmn.cuhp@gmail.com;

Application Form for the Non- Teaching Posts

Advertisement No.....

Post Applied for

Demand Draft:

Number _____ Dated _____

Name of the Bank _____

*Fix your latest photograph
and sign across*

(Applicant should enclose with this application form, processing fee of **Rs. 500 /-** for general category and **Rs. 125/-** for SC/ST and handicapped candidates in the form of Demand Draft from **any nationalized bank** drawn in favour of **Central University of Himachal Pradesh** payable at **Dharamshala, District Kangra 176215**)

1. Personal details: Use CAPITAL LETTERS and write clearly

Name						
Date of Birth	Day	Month	Year	Age as on last date for submission of application	Year	Month
Place of Birth	City / Village			State	Country	
Father's Name						
Mother's name						
Nationality	Gender			Category		Marital Status
	Male Female			SC ST OBC General		Single Married
If physical challenged, indicate relevant particulars	Type of Disability				Percentage of disability	

2. Educational Qualifications: Attach self-attested photocopy of marks sheet & degree of each examination

	Name of the Board /University	Year	Marks Obtained	Maximum marks	%age of marks or CGPA	Division	Subjects studied
Matriculation (10 th)							
Higher Secondary/ (10+2)							
Bachelor's degree (Name of degree)							
Master's degree (Name of degree)							
Any other							

3. Work Experience (Starting from first assignment/posting to the present posting):

Post held	Pay Scale/ Band	Basic Pay + Pay Band p.m. (Rs)	Gross Salary p.m.	Employer (Name & address of the Organisation)	Experience			Nature of assignment
					From	To	Total Experience in Years/ Months	

4. Important/unique contribution(s) at work, if any:

5. Training Programmes, if any:

Name of the Programme	Year	Duration (in days)	Organising Institution

6. Proficiency in computer applications:

7. Any other Experience/Achievements/ Qualifications considered to be relevant to the post applied for

8. Reference: Please provide names of three persons who are not related to you and are familiar with your work/professional experience/accomplishment

	1	2	3
Name and address			
Contact Address			
Email:			
Phone (landline) With STD Code:			
Mobile Phone no.			
Fax with STD code			

9. Contact Details of the Applicant:

Address for Correspondence		Permanent address	
Name House No: Street: City: State: Pin Code:		Name House No: Street: City: State: Pin Code:	
Email:	Phone No. (With STD Code)	Mobile No.	Fax No.

10. Declaration

I, _____ son/daughter of _____
 hereby declare that all the entries made by me in this application are true and correct to the best of my knowledge. If anything is found false or incorrect at any stage, my candidature / appointment may be cancelled by the university without assigning any reason thereof.

Signature of the applicant

Name in Capital letters

Date: _____ Place _____

Note: Unsigned application is liable to rejection

11. Endorsement by the EMPLOYER

(In case of in-service candidates, whether in permanent/contract/temporary capacity, the application must be endorsed/forwarded by the Head of the Department/Employer.

Forwarded to the Central University of Himachal Pradesh, Dharamshala, Himachal Pradesh, India - 176215

The applicant Dr./Mr./Mrs/Ms. _____, who has submitted this application for the post of _____ in the Central University of Himachal Pradesh, has been working in this organization namely _____ in the post of _____ in a temporary / contract/ permanent capacity with effect from _____ in the Scale of Pay/Pay Band of Rs. _____. He /She is drawing a basic pay of Rs. _____ His / Her next increment is due on _____.

Further, it is certified that no disciplinary/vigilance case is contemplated or is pending against the said applicant. There is no objection for his/her application being considered by the Central University of Himachal Pradesh,

(Signature of the forwarding officer)

Name: _____

Designation: _____

Place: _____

Date: _____

(Seal)

List of Enclosures

(Check List of Documents Enclosed)

Sl. No	Documents	
1	Matric/ Secondary/High School (10th Class) Marks Sheet	
2	Matric/Secondary/High School (10th Class) Certificate	
3	Sr. Secondary/Intermediate (12th Class) Marks Sheet	
4	Sr. Secondary/Intermediate (12th Class) High School Certificate	
5	Bachelor's Degree Marks Sheet	
6	Bachelors' Degree	
7	Master's Degree Marks Sheet	
8	Master's Degree	
9	Experience Certificate(s) from previous employers:	
10	Endorsement from the present employer	
11	DD for the application fees (in original)	
12	Others, if any:	