

Central University of Himachal Pradesh

(Established under Central Universities Act 2009)

PO BOX: 21, DHARAMSHALA, DISTRICT KANGRA, HIMACHAL PRADESH-176215

Website : www.cuhimchal.ac.in

Application Form for the Non-Teaching Posts						
Post Applied for Demand Draft: Number _____ Dated _____ Amount _____ Name of the Bank _____ _____					Fix your latest photograph and sign across	
(Applicant should enclose with this application form, processing fee of Rs. 500 /- for unreserved and OBC categories and Rs. 125/- for SC/ST and Persons with Disability (PWD) candidates in the form of Demand Draft from any nationalized bank drawn in favour of Finance Officer, Central University of Himachal Pradesh payable at Dharamshala, District Kangra, Himachal Pradesh-176215						
1. Personal details:						
Name (in CAPITAL LETTERS)						
Father's Name (in CAPITAL LETTERS)						
Mother's name (in CAPITAL LETTERS)						
Date of Birth	Day	Month	Year	Age as on the last date for submission of application form	Year	Month
Place of Birth	City / Village			Post Office		State
Nationality	Gender			Category		Marital Status
	Male <input type="checkbox"/>			SC <input type="checkbox"/>		Single <input type="checkbox"/>
	Female <input type="checkbox"/>			ST <input type="checkbox"/>		Married <input type="checkbox"/>
				OBC <input type="checkbox"/>		
				PWD <input type="checkbox"/>		
				General <input type="checkbox"/>		

Whether already employed?	Govt. <input type="checkbox"/>	Private <input type="checkbox"/>	PSU <input type="checkbox"/>
	Consolidated <input type="checkbox"/>	Contract <input type="checkbox"/>	Regular <input type="checkbox"/>
If physical challenged, indicate relevant particulars	Type of Disability		Percentage of disability

2. Educational Qualifications: Attach self-attested photocopy of marks sheet & degree of each examination

	Name of the Board /University	Year	Marks Obtained	Maximum marks	%age of marks or CGPA	Division	Subjects studied
Matriculation (10 th)							
Higher Secondary/ (10+2)							
Bachelor's degree (Name of degree)							
Master's degree (Name of degree)							
Any other							

3. Work Experience (Starting from first assignment/posting to the present posting):

Post held	Pay Scale/ Band	Basic Pay + Pay Band p.m. (Rs)	Gross Salary p.m.	Employer (Name & address of the Organisation)	Experience			Nature of assignment
					From	To	Total Experience in Years/ Months	

4. Proficiency in computer applications. Please specify clearly the name of software on which you work along with your speed (only general experience may not be mentioned):

5. Any other Experience (Only relevant to the post applied for):

6. Contact Details of the Applicant:

Address for Correspondence		Permanent address	
Name		Name	
House No:		House No:	
Street/Village:		Street/Village:	
City/District:		City/District:	
State:		State:	
Pin Code:		Pin Code:	
Email:	Phone No. (With STD Code)	Mobile No.	Fax No.

7. Declaration

I, _____ son/daughter of _____
hereby declare that all the entries made by me in this application are true and correct to the best of my knowledge. If anything is found false or incorrect at any stage, my candidature / appointment may be cancelled by the university without assigning any reason thereof.

Signature of the applicant

Name in Capital letters

Date: _____ Place _____

Note:

- i. Unsigned application shall be rejected and no correspondence will be entertained.
- ii. If every column is not filled up properly and legible your application shall be straightway rejected.

8. Endorsement by the EMPLOYER

(In case of in-service candidates, whether in permanent/contract/temporary capacity, the application must be endorsed/forwarded by the Head of the Department/Employer.

Forwarded to the Central University of Himachal Pradesh, Dharamshala, Himachal Pradesh, India - 176215

The applicant Dr./Mr./Mrs/Ms. _____, who has submitted this application for the post of _____ in the Central University of Himachal Pradesh, has been working in this organization namely _____ in the post of _____ in a temporary / contract/ permanent capacity with effect from _____ in the Scale of Pay/Pay Band of Rs. _____. He /She is drawing a basic pay of Rs. _____. His / Her next increment is due on _____.

Further, it is certified that no disciplinary/vigilance case is contemplated or is pending against the said applicant. There is no objection for his/her application being considered by the Central University of Himachal Pradesh,

(Signature of the forwarding officer)

Name: _____

Designation: _____

Place: _____

Date: _____

(Seal)

List of Enclosures

(Check List of Documents Enclosed)

Sl. No	Documents	
1	Matric/ Secondary/High School (10th Class) Marks Sheet	
2	Matric/Secondary/High School (10th Class) Certificate	
3	Sr. Secondary/Intermediate (12th Class) Marks Sheet	
4	Sr. Secondary/Intermediate (12th Class) High School Certificate	
5	Bachelor's Degree Marks Sheet	
6	Bachelors' Degree	
7	Master's Degree Marks Sheet	
8	Master's Degree	
9	Experience Certificate(s) from previous employers:	
10	Endorsement from the present employer	
11	DD for the application fees (in original)	
12	SC/ST/OBC/Handicapped certificate	
13	OBC (Latest i.e. only six months old on the last date of receipt of application failing which application will not be considered under OBC category)	
14	Others, if any:	

Note: List of documents be checked & ticked properly. Any lapse on this account is liable for rejection of your form.