



# Central University of Himachal Pradesh

(Established under Central Universities Act, 2009)

Tender No. 01/2015/CUHP/NIT

Dated: 20<sup>th</sup> January, 2015

## **NOTICE INVITING TENDER**

Sealed tenders are hereby invited for Hiring of Light Vehicles by the Central University of Himachal Pradesh. Tender form along with Terms & Conditions, etc. can be downloaded from the University website: [www.cuhimachal.ac.in](http://www.cuhimachal.ac.in).

Interested/eligible parties may submit their rates in the prescribed format along with non-refundable processing fee amounting to **Rs. 500/- through Bank Demand Draft and EMD** in the shape of FDR duly pledged latest by **9<sup>th</sup> February, 2015 (03.00 PM)**. The tenders shall be opened on the date, place and time mentioned in the Tender document.

**REGISTRAR**

Post Box – 21, Dharamshala, District - Kangra, Himachal Pradesh – 176 215  
E-mail : [registrar.cuhimachal@gmail.com](mailto:registrar.cuhimachal@gmail.com) , Phone No. 01892-229574, Fax No. 01892-229331

# हिमाचल प्रदेश केन्द्रीय विश्वविद्यालय

## Central University of Himachal Pradesh

पोस्ट बॉक्स नं.- 21, धर्मशाला, जिला - कांगड़ा, हिमाचल प्रदेश - 176 215

PO Box: 21, DHARAMSHALA, DISTRICT KANGRA, HIMACHAL PRADESH - 176215

Phone No. 01892 - 229574, Fax No. 01892 - 229330, E-mail ID: [registrar.cuhimachal@gmail.com](mailto:registrar.cuhimachal@gmail.com)

Website: [www.cuhimachal.ac.in](http://www.cuhimachal.ac.in)

### **NOTICE INVITING TENDER**

### **FOR**

### **HIRING OF LIGHT VEHICLES**



REFERENCE NO.	:	01 / 2015 / CUHP / NIT
DATE OF ISSUE OF TENDER	:	20 <sup>th</sup> January, 2015
LAST DATE FOR RECEIPT OF TENDER DOCUMENT	:	9 <sup>th</sup> February, 2015 (3.00 PM)
TIME AND DATE FOR OPENING OF THE TENDER ( <i>Technical bid</i> )	:	10 <sup>th</sup> February, 2015 (11.00 AM)
TIME AND DATE FOR OPENING OF THE FINANCIAL BID	:	11 <sup>th</sup> February, 2015 (11:00 AM)
PLACE OF OPENING OF THE TENDER	:	Central University of Himachal Pradesh, Camp Office, Dharamshala, District - Kangra, Himachal Pradesh -176 215.
ADDRESS FOR COMMUNICATION	:	Central University of Himachal Pradesh, Camp Office, Dharamshala, District - Kangra, Himachal Pradesh -176 215.

**SIGNATURE OF THE QUOTEE  
WITH SEAL**



# हिमाचल प्रदेश केन्द्रीय विश्वविद्यालय

## Central University of Himachal Pradesh

पोस्ट बॉक्स नं.- 21, धर्मशाला, जिला - कांगड़ा, हिमाचल प्रदेश - 176 215  
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Website: [www.cuhimachal.ac.in](http://www.cuhimachal.ac.in)

### **NOTICE INVITING TENDER DOCUMENT**

#### **FOR**

#### **HIRING OF LIGHT VEHICLES**

The sealed tenders are hereby invited for entering into contract for hiring of light vehicles. The contract for hiring of the vehicles will be initially for a period of one year. The interested and eligible parties may send their rates on the prescribed application form (**Annexure - I (Technical Bid)**) along with the quoted rates as per **Annexure - II to Annexure VI (Financial Bid)** with a non-refundable processing fee of Rs. 500/- (Bank Demand Draft). The Tenders should be submitted along with Earnest Money of Rs. 10,000/- (Rupees Ten Thousand only) in respect of vehicles to be hired on monthly basis (**Annexure - II**), and Rs. 5,000/- (Rupees Five Thousand only) for hiring of vehicle on taxi running rates (**Annexure - III to Annexure - VI**) in the shape of F.D.R duly pledged in favour of the Central University of Himachal Pradesh, Dharamshala. **The tenders received without processing fee and EMD will be rejected straight away.**

**NOTE:** 1. The Processing fees should be submitted in the shape of Bank Demand Draft.

2. EMD should be in the shape of FDR(s) issued by any nationalized bank, duly pledged in favour of **Central University of Himachal Pradesh, Dharamshala.**

3. A consolidated FDR amounting to **Rs. 15,000.00** can also be submitted as EMD for **ANNEXRE - II to VI.**

The documents should be enclosed in separate envelopes of appropriate size each of which should be sealed.

1. **ENVELOPE NO. 1:** Should contain (i) Declaration by the Tenderer (ii) Technical Bid (Annexure - I) duly signed and stamped and (iii) Requisite Fee. Envelope should be super-scribed "**Technical Bid only**".
2. **ENVELOPE NO. 2:** Should contain the Financial Bid duly signed, stamped and super-scribed as "Financial Bid (**Annexure - II to Annexure - VI**)" alongwith EMD as specified above.
3. **ENVELOPE NO. 3:** Should contain Envelope No. 1 and 2.

The inner and outer envelopes should be addressed to the Registrar, Central University of Himachal Pradesh, Camp Office, Near HPCA Cricket Stadium, Dharamshala, District - Kangra, Himachal Pradesh - 176215 and should clearly mention "Tender for Hiring of light Vehicles", Reference No. 01/2015/CUHP/NIT dated **20<sup>th</sup> January, 2015**. All envelopes should also indicate the name and address of the Bidder to enable the bid to be returned unopened in case it is declared late. If the outer envelope is not sealed and marked as required, the University will bear no responsibility for the bids misplaced or premature opening. All Tenders/proposals should be

made in English and should be written in both figures and words. Tender documents can be downloaded from the website: [www.cuhimachal.ac.in](http://www.cuhimachal.ac.in) of the University.

Any subsequent amendment / modifications / corrigendum, if any, will be uploaded only on the website.

The bidders are requested to read the tender document carefully and ensure compliance with all specifications / instructions herein. Non-compliance with specifications / instructions in this document may disqualify the bidders from the tender exercise.

The Central University of Himachal Pradesh, reserves the right to select the item in single or multiple units or to reject any tender wholly or partly without assigning any reason.

Tender Document complete in all respects may be dropped in the Tender Box (in the Registrar office) or by post to the **Registrar, Central University of Himachal Pradesh, Camp Office, Near HPCA Cricket Stadium, Dharamshala, District - Kangra, Himachal Pradesh - 176215** and should reach not later than **03:00 PM on 9<sup>th</sup> February, 2015**. The tenders received after stipulated time and date, tenders without processing Fee and Earnest Money Deposit (EMD), conditional tenders, or incomplete tenders will be rejected. University will not be responsible for any postal delay or loss in transit.

After technical evaluation of the bids by the Committee, only bidders found to be eligible will be short listed for opening of the financial bids.

Only the vendors or their duly authorized representative carrying the letter of authorization and valid 'Identity Card' will be permitted to attend the opening of bids. Incomplete, unsigned pages, non-submission of required documents or evidence as specified by the CUHP will be treated as non-compliance and the vendors' bid will be liable for rejection.

In exceptional situation, an authorized committee may negotiate price with the qualified bidder quoting the lowest price before awarding the contract. So, all the tenderers / bidders who will qualify in the Technical Bid may remain present personally or send authorized person at the time of opening financial bid.

**Clarification:** In case the bidder requires any clarification regarding the tender document, they are requested to contact **Prof. H. R. Sharma**, Dean Students Welfare and Convenor, Transport Committee of Central University of Himachal Pradesh, Temporary Academic Block, Shahpur, District - Kangra, Himachal Pradesh - 176206. (**Mob. No. 98160-92861**), **E-mail ID: [hansrajsharma1955@gmail.com](mailto:hansrajsharma1955@gmail.com)** and / or **Registrar**, Central University of Himachal Pradesh (**Tel. No. 01892-229574**, **E-mail ID: [registrar.cuhimachal@gmail.com](mailto:registrar.cuhimachal@gmail.com)**)

**Eligibility Criteria:** Technical bid should contain the following:-

1. Having good experience of providing transport services for light vehicles at least for three years. **Certificates need to be attached.**
2. The bidder should submit proof of PAN / TAN No. issued by the IT Department in favour of proprietor. **Certificates need to be attached.**
3. The bidder should **submit proof of Service Tax Registration number** issued by the Central Excise Department in favour of the Tenderer / Contractor.
4. Certificates / Undertaking to the effect that the bidder has never been blacklisted by any of the Government Organisation / Agencies/offices.
5. Certificate issued by Police Station (under whose jurisdiction the bidder falls) or its Headquarter that no Police case is pending or contemplated against the bidder.

### **Basic Terms & Conditions for Hiring of the Vehicles on Monthly Basis:**

1. The vehicle(s) Model should not be earlier than 2011. Preference will be given to those bidders who will undertake to ply vehicle of latest Model and provide details of their registration and ownership.
2. Availability of the vehicle(s) hired on monthly basis must be on 12 hours basis per day along with medically fit drivers with 6/6 eye sight and no (NO) night / color blindness.
3. Vehicles will be under the control of Central University of Himachal Pradesh, Dharamshala on each working day whenever it is hired.
4. Vehicles may be used for the Inter State travels, if required.
5. The Tenderer / Bidder has to provide service tax number.
6. **Period of Contract:** The contract of hiring of vehicle will be initially for a period of **one year**. The CUHP reserves the option to extend the contract for further specified period under mutually agreed terms and conditions on the basis of satisfactory performance of the vendor.
7. The quoted rates are to be filled in the Performa given at **Annexure - II to Annexure - VI**. The Rates and Units shall not be overwritten. Amount shall be both in figures and words. The word "NO QUOTATIONS" SHOULD BE WRITTEN cross all the items in the Annexure for which a firm does not wish to tender. All corrections must be signed in full by the Firm/Proprietor.
8. The Tenderer / Bidder has to deposit Earnest Money of Rs. 10,000/- (Rupees Ten Thousand only) in respect of vehicles to be hired on monthly basis (**Annexure - II**), and Rs. 5,000.00 (Rupees Five Thousand only) for hiring of light vehicles on taxi running rates (**Annexure - (III) to Annexure - (VI)**) in the shape of F.D.R(s) duly pledged in favour of Central University of Himachal Pradesh, Dharamshala from any nationalized bank. The EMD must be forwarded along with the tenders/quotations.
9. If the successful bidder fails to provide the vehicle(s) within the prescribed time after the confirmed orders, the earnest money deposited with the university, shall stand forfeited.
10. The Bid security (EMD) shall be returned to the unsuccessful bidders after finalization of contract.
11. The Tenderer / Bidder will give written undertaking that he accepts all the terms and conditions.
12. The vehicles will remain at the disposal of the University throughout the day on working day and the bidder has to provide alternate vehicle if any hired vehicle is sent for regular maintenance or otherwise.
13. The University reserves the right to cancel the bids without assigning any reason.

### **Other Essential Terms & Conditions:**

1. All repairs and maintenance, running costs, fuel, lubricants, salaries of drivers, taxes, etc. necessary for the running & maintenance of vehicle(s) will be borne by the contractor.
2. The Contractor / Bidder shall have to execute a contract with the University for Truthful Execution of the rate contract.
3. Tenderer / Bidder would be responsible for the conduct of the drivers employed and if at any point of time any driver is found to be working against the interest of the university the said driver shall have to be withdrawn by the bidder and a fresh driver shall be provided to the university at no additional cost.
4. Tenderer / Bidder shall not deploy any vehicle running on LPG / CNG.

5. Vehicles should be fitted with needed accessories to drive on State and National Highways including plying the vehicles during the nights. Fog lights are to be fitted for foggy, winter and monsoon periods.
6. The duty chart for each vehicle shall be provided by university and the contractor and his driver has to adhere to the duty chart strictly. Any journey undertaken beyond the route shall not be paid for by the university.
7. Bidder / Contractor shall obtain vehicle fitness certificate from competent authority, such as vehicle registration, comprehensive insurance, payment of road tax, inter-state permit, etc.
8. Bidder / Contractor shall ensure that the driver has valid driving license for driving heavy commercial vehicles/car & taxi/light motor vehicles, as the case may be.
9. The Vehicle(s) should be able to move freely to the neighbouring States without any restrictions. However, Toll Tax, Barrier Charges shall be reimbursed on production of original receipts. Normally, the vehicle hired on monthly basis shall be plied within the state of Himachal Pradesh. However, the vehicle hired on monthly basis can be plied out of state with prior notice of **2 days** to the contractor and the cost of inter-state permit shall be borne by the contractor.
10. Bidder / Contractor shall provide valid certificate of pollution check for the vehicle(s) from the concerned authorities and the same shall be renewed well before the due date by the Contractor.
11. All vehicles to be provided to the university shall be comprehensively insured against all risks (including the driver and occupants). Insurance policy shall be renewed well before the due date. No third party insurance will be entertained.
12. The Driver should always carry all necessary documents like Registration papers, Insurance papers, PUC clearance, RTO tax payment papers, valid driving license and all other documents that should accompany vehicle as per rules & regulations of applicable laws.
13. In case of breakdown of any vehicle the Contractor shall within two hours provide another alternative vehicle of similar/same brand/type at no extra cost. The University shall have absolute right to charge Rs. 1,000/- per day, if the vehicle is not provided within two hours.
14. In the intervening period when an alternate vehicle is provided by the Contractor against the vehicles hired on monthly basis, its mileage will be taken separately from reporting time to discharge / relieving time of the vehicle, which will be added to the total mileage for the month and counted against the original vehicle.
15. In case of any accident involving any of the vehicles provided to the university, it will be the responsibility of the contractor or his representative (drivers) to lodge FIR etc. with the Police. All RTO issues and Traffic violations shall be the responsibility of the contractor.
16. The contract is valid for providing services of vehicle hiring and at no point of time the Staff engaged by the Contractor shall raise a claim for employment in the Central University of Himachal Pradesh.
17. The Drivers should carry sufficient cash for discharging obligations on account of parking charges, toll taxes, etc. Such expenditure can be claimed as reimbursement by the contractor for which proper supporting documents would have to be submitted along with such claims.
18. Lodging, boarding, transportation etc. of drivers shall be the responsibility of the contractor.

19. The Drivers shall always be in approved uniform and well-dressed. The contractor will provide uniform to all drivers who will wear the same on duty. In the event of driver not being in presentable dress, not behaving properly, engaging in rash and unsafe driving, the University shall have right to expel or refuse entry to any of the drivers and vehicle to be treated as absent.
20. The Driver should be alert / careful enough to take care of items/material kept in the vehicles.
21. Each of the vehicles will carry portable fire extinguisher and also have first aid box with prescribed medicines & material.
22. The Contractor shall maintain the Log Book of the Vehicle which shall remain in the hired vehicle in the custody of the Driver, and shall be verified daily whenever on duty by the designated Officer of the University.
23. The award letter would be issued by the University after the contract is signed by the Contractor.
24. 3% of monthly bills in respect of the vehicles hired on monthly basis will be retained by the CUHP towards security deposit and the same shall be released after the contract is over.
25. Income Tax shall be deducted from the Contractor's bills as applicable from time to time.
26. A driver who has been challaned more than twice in a year for offences like red light jumping, violation of lane discipline / over speeding or allowing unauthorized person to drive shall not be employed. In case of violation of this clause, contractor will have to pay a fine of Rs. 5,000/- and also has to replace the driver immediately.
27. A driver who has been challaned even once for the offence of drunken driving and dangerous driving etc shall not be employed. In case of violation of this clause, contractor will have to pay a fine of Rs. 5,000/- and also has to replace the driver immediately.
28. The drivers of the vehicle hired are required to maintain traffic discipline. Any lapse on this account will invite stern action against the defaulters or violators of above instructions and will be challenged or prosecuted accordingly.
29. The contractor shall be required to pay all the liabilities including salary of drivers, road tax, permit fee, etc. in time. In case of any complaint of not making payments, the University shall be authorised to deduct the required amount from the running bills.
30. The successful firm shall have to execute an agreement on the non-judicial paper of the value of Rs. 100/- duly signed and stamped.
31. (i) A tenderer shall have the right to be heard in case, it is felt that his/her tender has been rejected wrongly.  
(ii) The tenderer may send written representation, which may be examined by the Registrar or an officer to be designated by the Vice-Chancellor.  
(iii) The tenderer could make such a representation within one month from the date of placement of contract and the said representation shall be decided / replied to within one month from the date of its receipt.
32. The subletting of any type of vehicle shall be taken as violation of the contract.
33. **Service Taxes / Sales Tax / VAT / Any other Govt. Charges:** Any Services provided to educational institutions are exempt from service tax as per Notification No. 25/2012-Service Tax dated 20<sup>th</sup> June, 2012 of Ministry of Finance (Department of Revenue), Govt. of India, New Delhi. However, the admissibility of any statutory taxes shall be ascertained as central/state government orders.

34. That the courts at Dharamshala, District Kangra, Himachal Pradesh alone shall have exclusive jurisdiction for all the legal purposes.
35. In case two or more agencies are found to have quoted the same rates, the Competent Officer authorized by CUHP shall decide about the Bidder to which the offer shall be granted based on the report on the past performance of the firm, and length of experience etc. The decision of the Competent Authority shall be final.
36. The Drivers engaged with the vehicles should be at least Matriculate / 10<sup>th</sup> class pass.
37. Any changes w.r.t. this tender will be notified through website only.
38. **The bidders have to quote rates for all Annexures i.e. II to VI.**

**Award of Contract and Execution of Contract Agreement:** CUHP will award the work contract to the lowest bidder. The bidder will execute an agreement on acceptance of the contract, incorporating the terms of engagement based upon the terms specified in the tender document

**Terms of Payment:** In the case of Vehicle engaged on monthly basis the contractor shall raise monthly running account bill and the due payment shall be made to him within 15 days from the date of receipt of bill. The Contractor would enclose the photocopy of the Log Book with the monthly bill duly verified by the Officer of the University authorised to do so.

**Termination:** The agreement of Hiring of Vehicles shall be initially for one year. However, in case the Contract has to be terminated, 45 days' notice in writing shall be given by the either side.

**Arbitration:** Any dispute arising out of the deal shall be subject to the decision of the Vice-Chancellor of the University whose decision shall be final. Settlement of all disputes will be made within the jurisdiction of Central University of Himachal Pradesh at Dharamshala, District - Kangra, Himachal Pradesh.

***The bidders are requested to read the tender document carefully and ensure compliance with all specifications/instructions herein. Non-compliance with specifications/instructions in this document may disqualify the bidders from the tender exercise.***

**REGISTRAR  
CENTRAL UNIVERSITY OF HIMACHAL PRADESH**



## **DECLARATION BY THE TENDERER**

It is hereby declared that I/We the undersigned, have read and examined all the terms and conditions etc. of the tender document for which I/We have signed and submitted the tender. It is also certified that all the terms and conditions of the tender document are fully acceptable to me/us and I/We will abide by all the terms and conditions. It is further undertaken that I/We have enclosed the followings documents:-

### **(A). Documents is enclosed with Technical Bid:-**

1. Processing Fee Rs. 500.00 vide Bank Demand Draft No. \_\_\_\_\_ dated .....  
(Name of Nationalised Bank \_\_\_\_\_).
2. Experience Certificate in favour of bidder for providing transport services at least for three years.
3. Photocopy of PAN/TAN/GIR etc.
4. Photocopy of Service Tax Registration number issued by the Central Excise Department in favour of the Tenderer / Contractor.
5. Certificate/ Certificates / Undertaking to the effect that the bidder has never been blacklisted by any of the Government Organisation / Agencies/offices.
6. Certificate issued by Police Station (under whose jurisdiction the bidder falls) that no Police case is pending or contemplated against the bidder.
7. Copy of Ownership proof, if the bidder is sole proprietorship firm/ Partnership Deed / Articles of Association / Memorandum of Association.

### **(B.) Documents is enclosed with Financial Bid:-**

1. EMD amounting to **Rs. 10,000.00** vide FDR No. \_\_\_\_\_ dated \_\_\_\_\_  
duly pledged in favour of 'Central University of Himachal Pradesh, Dharamshala'  
for ANNEXURE II. (Name of nationalised Bank \_\_\_\_\_).
2. EMD amounting to **Rs. 5,000.00** vide FDR No. \_\_\_\_\_ Dated \_\_\_\_\_  
duly pledged in favour of 'Central University of Himachal Pradesh, Dharamshala for  
ANNEXURE: 'III to VI'. (Name of nationalised Bank \_\_\_\_\_).

**Date:**

**Signature:**

**Name:**

**Designation:**

**On behalf of: (Company Seal)**

# हिमाचल प्रदेश केन्द्रीय विश्वविद्यालय

## Central University of Himachal Pradesh

पोस्ट बॉक्स नं.- 21, धर्मशाला, जिला - कांगड़ा, हिमाचल प्रदेश - 176 215

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### PROFORMA FOR TECHNICAL BID FOR HIRING OF LIGHT VEHICLES

DD No. ...., DD Amount: ₹.....		
<b>PAYMENT DETAILS:</b>		
Bank Name and Branch Name: .....		
<b>1.</b>	Name of the Transport Agency:	
	a. Whether Proprietorship / Sole / Partnership / Pvt. Ltd. / Ltd. Co	
	b. Name of the Director / In Charge/proprietor	
	c. Name of the contact person	
<b>2.</b>	Postal Address:	
	a. Complete Address	
	b. Telephone Number (s)	
	c. Fax Number	
	d. E-mail Address	
	e. Mobile No.	
<b>3.</b>	Contact person at Dharamshala / Any nearby city	
	a. Name	
	b. Designation	
	c. Contact Number (s)	
	d. Fax Number	
	e. E-mail address	

5.	Year of Establishment ( <i>Attach proof, if any</i> )	
6.	Registration Number (if any) ( <i>Attach proof</i> )	
7.	Service Tax Registration number issued by the Central Excise Dept. in favour of the Contractor / Agency. ( <i>Attach proof</i> )	
8.	PAN / TAN number issued by the IT Dept. in favour of the Contractor / Agency. ( <i>Attach proof</i> )	
9.	Are you on the panel of any educational organization having activities similar to that of the CUHP, Dharamshala, if yes, give detail ( <i>Attach separate sheet, if required</i> )	
10.	Certificate issued by Police Station (under whose jurisdiction the bidder falls) that no Police case is pending or contemplated against the bidder. ( <i>Attach proof</i> )	
11.	Having good experience of providing transport services at least for three years. ( <i>Certificates need to be attached</i> )	
12.	Any other details	

**DECLARATION:**

I, hereby ..... (name of the person) hereby declare that I am authorized to sign this document and that:

- i. All the statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand that if at any stage, it is found that nay information given in this application is false / incorrect or that our agency do not satisfy the eligibility criteria, our candidature / empanelment is liable to be cancelled / terminated.
- ii. I understand that the decisions taken by the Central University of Himachal Pradesh are final in all matters.
- iii. I hereby agree to work as per the terms and conditions rolled out by Central University of Himachal Pradesh.
- iv. I understand that the Central University of Himachal Pradesh reserves the right to accept or reject and to cancel the empanelment process and reject all expression of interests at any time prior to the award of the contract, without detailing any specified reasons whatsoever.

**Signature:** .....

**Place:** \_\_\_\_\_

**Name:** .....

**Date:** \_\_\_\_\_

**Designation:** .....

**Agency Seal (In case of Agency) / Signature**

**FINANCIAL QUOTE****FINANCIAL BID FOR HIRING OF LIGHT VEHICLES ON MONTHLY BASIS**

Sr. No.	Name of Vehicle	Standard running Kms in month	Per Month Rates of Vehicle (Rs.)		Extra per Km rate beyond standard Kms. (3000) (Rs.)		Night charges of driver (lump-sum) in case of out station duty (Rs.)
			Non A.C	AC	Non A.C	AC	
1.	Indigo (LS)/Swift Dezire <i>(Quantity – 1, which may increase or decrease)</i>	3000					

**NOTE:-**

I hereby agree to the following specific terms and conditions laid out by Central University of Himachal Pradesh, Dharamshala.

1. The Bidder has to apply for all type of vehicle and each type of vehicles shall be hired by the university on need basis.
2. Standard running per month 3000 kms per annum for hired vehicles is inclusive of all expenses, fuel, salary of driver, etc.
3. The service tax, if applicable will paid additional on the bill to be furnished.
4. The drivers and conductors to be provided should be as per terms and conditions.
5. The Contractor agrees to execute a contract with the University.
6. The relevant terms & conditions of the Tender document shall apply.

Place: \_\_\_\_\_

Date: \_\_\_\_\_

Signature of Authorised Signatory \_\_\_\_\_  
of the Tenderer / Bidder (Seal)

**ANEXURE – III****FINANCIAL QUOTE****FINANCIAL BID FOR HIRING OF LIGHT VEHICLES FOR 4 HOURS UPTO A DISTANCE OF 40 KMS**

Sr. No.	Name of the Vehicle	Flat Rates for hiring of vehicles for 4 hours upto 40 Kms (Rs.)		Additional charges per km within 4 hours beyond 40 kms (Rs.)		Additional charges per km after 4 hours beyond 40s km (Rs.)		Detention Charges per hour, in case vehicle is plied more than 4 hours
		Non A.C.	A.C.	Non A.C.	A.C.	Non A.C.	A.C.	
1.	Toyota Innova (8 seaters)							
2.	Indigo (LS)/ Maruti swift Dezire/ETIOS/XUB-500							
3.	Winger							
4.	Tempo Traveller							

**CONDITIONS:-**

I hereby agree to the following specific terms and conditions laid out by Central University of Himachal Pradesh, Dharamshala.

- 1) If the vehicle plies more than 200 kms in a day, no detention charges shall be payable by the University.
- 2) The period of detention due to natural calamities shall not be counted except the approval of the Hon'ble Vice Chancellor depending upon the merits in each case.
- 3) **Quoted Rates are inclusive of all taxes.**
- 4) Income Tax etc. wherever applicable can be deducted by the University before making the payment to the contractor.
- 5) Toll Tax charges, if paid, shall be reimbursed on the production of original receipts.
- 6) The relevant terms & conditions of the Tender document shall apply.

Place: \_\_\_\_\_

Date: \_\_\_\_\_

Signature of Authorised Signatory\_\_\_\_\_

of the Tenderer / Bidder (Seal)

**FINANCIAL QUOTE****FINANCIAL BID FOR HIRING OF LIGHT VEHICLES FOR 8 HOURS UPTO A DISTANCE OF 80 KM'S**

Sr. No.	Name of the Vehicle	Flat Rates for hiring of vehicles for 8 hours upto a distance of 80 Km's (Rs.)		Additional charges per km within 8 hours beyond 80 kms (Rs.)		Additional charges per km after 8 hours beyond 80 kms (Rs.)		Detention Charges per hour, in case vehicle is plied more than 8 hours
		Non A.C.	A.C.	Non A.C.	A.C.	Non A.C.	A.C.	
1.	Toyota Innova (8 seater)							
2.	Indigo (LS)/ Maruti swift Dezire/ETIOS/XUB-500							
3.	Winger							
4.	Tempo Traveller							

**CONDITIONS:-**

I hereby agree to the following specific terms and conditions laid out by Central University of Himachal Pradesh, Dharamshala.

- 1) If the vehicle plies more than 200 kms in a day, no detention charges shall be payable by the University.
- 2) The period of detention due to natural calamities shall not be counted except the approval of the Hon'ble Vice Chancellor depending upon the merits in each case.
- 3) **Quoted Rates are inclusive of all taxes.**
- 4) Income Tax etc. wherever applicable can be deducted by the University before making the payment to the contractor.
- 5) Toll Tax charges, if paid, shall be reimbursed on the production of original receipts.
- 6) The relevant terms & conditions of the Tender document shall apply.

Place: \_\_\_\_\_

Date: \_\_\_\_\_

Signature of Authorised Signatory \_\_\_\_\_  
of the Tenderer / Bidder (Seal)

**ANNEXURE – V****FINANCIAL QUOTE****FINANCIAL BID PER KILOMETER FOR HIRING THE LIGHT VEHICLE FROM POINT TO POINT**

Sr. No	Name of the Vehicle	Rate per Kilometre hiring the vehicle from point to point (Dropping only without the detention of vehicle (Rs.))	
		Non A.C.	A.C
1.	Toyota Innova (8 seaters)		
2.	Indigo (LS)/ Maruti swift Dezire/ETIOS/XUB-500		
3.	Winger		
4.	Tempo Traveller		

**CONDITIONS:-**

I hereby agree to the following specific terms and conditions laid out by Central University of Himachal Pradesh, Dharamshala.

- 1) **Quoted Rates are inclusive of all taxes.**
- 2) Income Tax etc. wherever applicable can be deducted by the University before making the payment to the contractor.
- 3) Toll Tax charges, if paid, shall be reimbursed on the production of original receipts.
- 4) The relevant terms & conditions of the Tender document shall apply.

Place: \_\_\_\_\_

Date: \_\_\_\_\_

Signature of Authorised Signatory \_\_\_\_\_  
of the Tenderer / Bidder (Seal)

**FINANCIAL QUOTE****FINANCIAL BID PER KILOMETER FOR HIRING THE LIGHT VEHICLE ON LONG DISTANCE  
BEYOND 80 KM'S**

Sr. No	Name of the Vehicle	Rate per Kilometer inclusive of all Taxes (Rs.)		Night Halt Charges from 10:00 PM to 6:00 AM (For outstation / destination) (Rs.)
		Non A.C.	A.C	
1.	Toyota Innova (8 seaters)			
2.	Indigo (LS)/ Maruti swift Dezire/ETIOS/XUB-500			
3.	Winger			
4.	Tempo Traveller			

**CONDITIONS:-**

I hereby agree to the following specific terms and conditions laid out by Central University of Himachal Pradesh, Dharamshala.

- 1) **Quoted Rates are inclusive of all taxes.**
- 2) Income Tax etc. wherever applicable can be deducted by the University before making the payment to the contractor.
- 3) Toll Tax charges, if paid, shall be reimbursed on the production of original receipts.
- 4) The relevant terms & conditions of the Tender document shall apply.

Place: \_\_\_\_\_

Date: \_\_\_\_\_

Signature of Authorised Signatory \_\_\_\_\_

of the Tenderer / Bidder (Seal)